

Pierce Joint Unified School District

Board of Trustees Regular Meeting

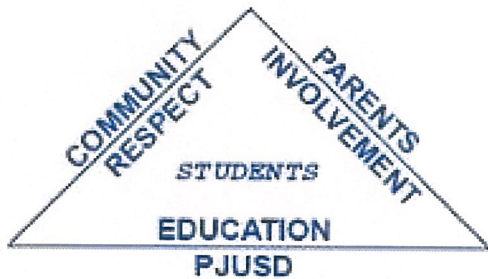
Pierce Joint Unified School District

Pierce Joint Unified School District
Technology Building
940A Wildwood Road
Arbuckle CA 95912

Thursday

May 18, 2017

6:00 pm



"Students First"



Pierce Joint Unified School District
540A 6th Street
P.O. Box 239
Arbuckle CA 95912
(530) 476-2892 * (530) 476-2289 Fax

BOARD OF TRUSTEES REGULAR MEETING
PIERCE JOINT UNIFIED SCHOOL DISTRICT
TECHNOLOGY BUILDING
940A WILDWOOD ROAD, ARBUCKLE CA 95912

THURSDAY MAY 18, 2017 6:00 p.m.

AGENDA

Governing Board

Abel Gomez, President

John Friel, Vice President

Nadine High, Board Clerk

George Green, Member

Amy Charter, Member

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 540A 6th Street, Arbuckle CA 95912, during normal business hours.

1. CALL TO ORDER
 - A. *Pledge of Allegiance*
2. APPROVAL OF AGENDA ACTION
3. HEARING OF THE PUBLIC INFORMATION
(Speakers will be given three (3) minutes to speak with a twenty (20) minute limit per topic)
4. PHS Student Body Representative Report REPORT
5. Employee Retirement Recognition
6. *Adjourn for Refreshments*
7. *Proceed with Meeting*
8. PRINCIPAL'S REPORTS INFORMATION
 - A. Arbuckle Elementary School/Grand Island Elementary School
 - B. Lloyd G. Johnson Junior High School
 - C. Pierce High School/Arbuckle Alternative High School
9. REPORTS: INFORMATION/
DISCUSSION
 - A. TCIP Report
 - B. Facilities / Transportation Report
 - C. P2 Attendance Report
 - D. Mathematic Courses Placement Report

2016/17 Board Goals:

1. Pierce Joint Unified School District students will graduate high school college and career ready.
2. Pierce Joint Unified School District students will feel a sense of connectedness academically, socially, and physically in their schools.
3. Pierce Joint Unified School District will engage families and members of the greater school community as educational partners.



- E. Local LCAP Indicators
 - F. Measure B Bond Sales Update
 - G. DELAC Meeting Report
 - H. Teacher Absence Report
 - I. Potential Property Selling Report
-
- 10. PJUEA (Pierce Joint Unified Educators Association) Report INFORMATION
 - 11. CSEA (California School Employees Association) Report INFORMATION
 - 12. Consider and approve **2017/18 Designation of CIF Representatives to League** ACTION
 - 13. Consider and approve **Resolution #16/17 – 26: Resolution for Adopting Guidelines for Student Absences for Religious Exercises** ACTION
 - 14. Consider and approve **Resolution #16/17 – 27: Resolution for Adopting Reasonable Methods for Verifying Student Absences Due to Illness or Quarantine** ACTION
 - 15. Consider and approve **Resolution #16/17 – 28: Classification of Fund Balances in Governmental Funds** ACTION
 - 16. Consider and approve **Resolution #16/17 – 29: Resolution Regarding Bond Authority** ACTION
 - 17. Consider and approve **Resolution #16/17 – 30: Designation of District Representative and Authorization to file Application(s) for School Facility Grant** ACTION
 - 18. Consider and approve **Resolution #16/17 – 31: Acceptance of the Use of State Construction Grant Funding to Construct a Multi-Purpose Facility at Pierce High School** ACTION
 - 19. Consider and approve **Resolution #16/17 – 32: Budget Revision** ACTION
 - 20. Consider and approve **Pierce Joint Unified School District Continuing Disclosure Annual Report Fiscal Year End June 20, 2016** ACTION
 - 21. Consider and approve **NVSIG (North Valley Schools Insurance Group) JPA Agreement/Bylaws Revision** ACTION
 - 22. Consider and approve **The Cancellation of the July 20, 2017 Regular Board Meeting** ACTION
 - 23. Consider and approve **Teacher Consent Forms** for the following: ACTION
 - A. **For the 2016/17 School Year:**
 - 1. **Pierce High School**
 - a. Scott Burnum - Leadership

B. For the 2017/18 School Year:

1. Lloyd G. Johnson Junior High School

- a. Alexandra Rudorff – Art Elective
- b. Kevin Wolfman – Life Skills
- c. Justin Valencia – Career and College Club
- d. Cecil Felkins - Computer

2. Pierce High School

- a. Cindy Rohde – Life Choices
- b. Chaz Franklin - Yearbook
- c. Erin Sweet – Life Choices
- d. Carol Keiser - Life Choices
- e. Lynn Howard - Life Choices
- f. Scott Burnum - Leadership
- g. Steffany Ritchie - Life Choices

- 24. Consider and approve **Pierce Joint Unified School District Suicide Awareness and Prevention Plan** ACTION

- 25. Consider and approve **Awarding Pierce High School Exterior Painting Project to the Lowest Bidder** ACTION

- 26. Consider and approve **Student Wellness Goals and Indicators** ACTION

- 27. Consider and approve Consent Agenda: ACTION
 - A. Minutes of April 20, 2017 Regular Board Meeting
 - B. Minutes of May 4, 2017 Special Board Meeting
 - C. Warrant List for April 2017
 - D. Interdistrict Transfers:
 - 1. Transferring **IN** for the **2017/18** School Year:
 - a. Thirteen (13) Students from Williams CA (2 new)
 - b. One (1) Student from Maxwell CA (continuing)
 - 2. Transferring **OUT** for the **2017/18** School Year:
 - a. One (1) Student to Esparto CA (new)
 - b. One (1) Student to Woodland CA (new)
 - c. One (1) Student to Colusa CA (continuing)
 - E. Donations:
 - 1. Wells Fargo Matching Gifts Program – AES
 - 2. Lifetouch – AES
 - 3. Wells Fargo Community Support Campaign - JJH
 - F. Contracts:
 - 1. Memorandum of Understanding between Migrant Education – Region 2 and Pierce Joint Unified School District for the 2017/18 Fiscal Year

- 28. Items to be agendized for the next regular meeting:

- 29. Superintendent’s Report

- 30. Board President Report

31. CLOSED SESSION:

A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters:

Certification	Position	Status
Certificated	English Teacher – PHS	Hiring
Certificated	Social Science Teacher – PHS	Resignation
Certificated	Social Science Teacher – PHS	Hiring
Certificated	Social Science Teacher – JJH	Hiring
Certificated	Music Teacher – PHS	Hiring
Certificated	6 th Grade Teacher – JJH	Hiring
Classified	Custodian/Bus Driver – JJH	Retirement
Classified	Custodian/Bus Driver – AES	Retirement
Coach	Varsity Head Football Coach – PHS	Hiring
Coach	Varsity Assistant Football Coach (2 Positions) – PHS	Hiring
Coach	Assistant Softball Coach	Volunteer
Coach	Cross Country Coach	Hiring
Coach	Cheerleading Coach	Hiring

B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline/dismissal/release

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code 54956.9 – One Case

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Superintendent: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION for discussion regarding Superintendent’s evaluation

32. OPEN SESSION - REPORT ACTION TAKEN IN CLOSED SESSION:

A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters:

Certification	Position	Status
Certificated	English Teacher – PHS	Hiring
Certificated	Social Science Teacher – PHS	Resignation
Certificated	Social Science Teacher – PHS	Hiring
Certificated	Social Science Teacher – JJH	Hiring
Certificated	Music Teacher – PHS	Hiring
Certificated	6 th Grade Teacher – JJH	Hiring
Classified	Custodian/Bus Driver – JJH	Retirement
Classified	Custodian/Bus Driver – AES	Retirement
Coach	Varsity Head Football Coach – PHS	Hiring
Coach	Varsity Assistant Football Coach (2 Positions) – PHS	Hiring

Coach	Assistant Softball Coach	Volunteer
Coach	Cross Country Coach	Hiring
Coach	Cheerleading Coach	Hiring

- B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline/dismissal/release

- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code 54956.9 – One Case

- D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Superintendent: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION for discussion regarding Superintendent’s evaluation

33. Adjourn

In compliance with the American with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact our office at (530) 476-2892 x13000. Notification at least 48 hours prior to the meeting will enable the office to make reasonable arrangements to ensure accessibility to the Board meeting. (Government Code § 54954.2)



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Priorities

Priority 1 ✓

Priority 2 ✓

Priority 3 ✓

Priority 6 ✓

Finalize

Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities (Priority 1)

This is the submission form for the local educational agency (school district, charter school, and county office of education) to complete on the local performance indicator for appropriately assigned teachers, access to curriculum-aligned instructional materials, and safe, clean and functional school facilities (Priority 1).

Standard: Local educational agency annually measures its progress in meeting the Williams settlement requirements at 100% at all of its school sites, as applicable, and promptly addresses any complaints or other deficiencies identified throughout the academic year, as applicable; and provides information annually on progress meeting this standard to its local governing board and to stakeholders and the public through the evaluation rubrics.

Instructions: Local educational agency uses locally available information, including data currently reported through the School Accountability Report Card, and determines whether it report the results to its local governing board and through the self-reflection tool below. In the future, this information will be auto-populated within the web-based evaluation rubrics system (California School Dashboard) for local educational agencies that use the California Department of Education's School Accountability Report Card template. Currently, all local educational agencies will need to provide the following information:

All fields marked with an asterisk (*) are required

Number/percentage of misassignments of teachers of English learners, total teacher misassignments, and vacant teacher positions: *

3

Number/percentage of students without access to their own copies of standards-aligned instructional materials for use at school and at home: *

0

Number of identified instances where facilities do not meet the "good repair" standard (including deficiencies and extreme deficiencies): *

0

Criteria:

Please assess the local educational agency performance on meeting the standard by designating the following: *

- Met
- Not Met
- Not Met For Two or More Years

Optional: Provide any additional information that the local educational agency believes is relevant to understanding its progress on meeting the requirements for appropriately assigned teachers, access to curriculum-aligned instructional materials, and safe, clean and functional school facilities.

Text limit is 1500 characters

This year the district employed two intern teachers and one teacher on a short-term staff permit. Two out-of-state hires are working toward their English Learner authorizations. All students at all sites

have access to curriculum. Facility ratings at each of the school sites is exemplary.

Submit Responses

Reset Form

Questions: lcff@cde.ca.gov (mailto:lcff@cde.ca.gov)

California Department of Education
1430 N Street
Sacramento, CA 95814



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Priorities	
Priority 1	✓
Priority 2	✓
Priority 3	✓
Priority 6	✓
Finalize	

Self-Reflection Tool for Implementation of State Academic Standards (Priority 2)

This is the submission form for the local educational agency (school district, charter school, and county office of education) to complete on the local performance indicator for the implementation of state academic standards (Priority 2).

Standard: Local educational agency annually measures its progress implementing state academic standards and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the evaluation rubrics.

Instructions: Local educational agency measures its progress using one of the self-reflective tools below and reports the results to its local governing board at a regularly scheduled meeting and through the evaluation rubrics web-based system (California School Dashboard).

Local educational agencies may provide a narrative summary of their progress in the implementation of state academic standards based on locally selected measures or tools (Option 1). Alternatively, local educational agencies may complete the optional reflection tool (Option 2).

All fields marked with an asterisk (*) are required

Option 2: Reflection Tool

Recently Adopted Academic Standards and/or Curriculum Frameworks

1. Rate the local educational agency's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

English Language Arts – Common Core State Standards for English Language Arts

1 2 3 4 5

English Language Development (Aligned to English Language Arts Standards)

1 2 3 4 5

Mathematics – Common Core State Standards for Mathematics

1 2 3 4 5

Next Generation Science Standards

1 2 3 4 5

History-Social Science

1 2 3 4 5

2. Rate the local educational agency's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

English Language Arts – Common Core State Standards for English Language Arts

1 2 3 4 5

English Language Development (Aligned to English Language Arts Standards)

1 2 3 4 5

Mathematics – Common Core State Standards for Mathematics

1 2 3 4 5

Next Generation Science Standards

1 2 3 4 5

History-Social Science

1 2 3 4 5

3. Rate the local educational agency's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing)

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

English Language Arts – Common Core State Standards for English Language Arts

1 2 3 4 5

English Language Development (Aligned to English Language Arts Standards)

1 2 3 4 5

Mathematics – Common Core State Standards for Mathematics

1 2 3 4 5

Next Generation Science Standards

1 2 3 4 5

History-Social Science

1 2 3 4 5

Other Adopted Academic Standards

4. Rate the local educational agency's progress implementing each of the following academic standards adopted by the State Board of Education for all students.

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

Career Technical Education

1 2 3 4 5

Health Education Content Standards

1 2 3 4 5

Physical Education Model Content Standards

1 2 3 4 5

Visual and Performing Arts

1 2 3 4 5

World Language

1 2 3 4 5

Support for Teachers and Administrators

5. During the 2015-16 school year (including summer 2015), rate the local educational agency's success at engaging in the following activities with teachers and school administrators?

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

Identifying the professional learning needs of groups of teachers or staff as a whole

1 2 3 4 5

Identifying the professional learning needs of individual teachers

1 2 3 4 5

Providing support for teachers on the standards they have not yet mastered

1 2 3 4 5

Criteria:

Please assess the local educational agency performance on meeting the standard by designating the following: *

- Met
- Not Met
- Not Met For Two or More Years

***Optional:* Provide any additional information that the local educational agency believes is relevant to understanding its progress on meeting the requirements for implementation of state academic standards.**

Text limit is 1500 characters

Submit Responses

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California Department of Education
1430 N Street
Sacramento, CA 95814



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Priority 1	✓
Priority 2	
Priority 3	✓
Priority 6	✓

Self-Reflection Tool for Parent Engagement (Priority 3)

This is the submission form for the local educational agency (school districts, charter school, and county office of education) to complete on the local performance indicator for parent engagement (Priority 3).

Standard: Local educational agency annually measures its progress in: (1) seeking input from parents in decision making; and (2) promoting parental participation in programs, and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the evaluation rubrics.

Instructions: Local educational agency measures its progress using one of the self-reflection tools below and reports the results to its local governing board at a regularly scheduled meeting and through the evaluation rubrics web-based system (California School Dashboard).

Local educational agencies will provide a narrative summary of their progress toward (1) seeking input from parents/guardians in school and district decision making; and (2) promoting parental participation in programs.

The summary of progress must be based either on information collected through surveys of parents/guardians or other local measures. Under either option, the local educational agency briefly describes why it chose the selected measures, including whether the local educational agency expects that progress on the selected measure is related to goals it has established for other Local Control Funding Formula priorities in its Local Control and Accountability Plan.

Option 2: Local Measures

Summarize:

1. The local educational agency's progress on at least one measure related to seeking input from parents/guardians in school and district decision making;
2. The local educational agency's progress on at least one measure related to promoting parental participation in programs; and
3. Why the local educational agency chose the selected measures and whether the findings relate to the goals established for other Local Control Funding Formula priorities in the Local Control and Accountability Plan.

Examples of measures that local educational agencies could select are listed below.

A. Seeking Input in School/District Decision Making

1. Measure of teacher and administrator participation in professional development opportunities related to engaging parents/guardians in decision making.
2. Measure of participation by parents/guardians in trainings that also involve school/district staff to build capacity in working collaboratively.
3. Measure of parent/guardian participation in meetings of the local governing board and/or advisory committees.

B. Promoting Participation in Programs

1. Measure of whether school sites have access to interpretation and translation services to allow parents/guardians to participate fully in educational programs and individual meetings with school staff related to their child's education.
2. Measure of whether school sites provide trainings or workshops for parents/guardians that are linked to student learning and/or social-emotional development and growth.
3. Measure of whether school and district staff (teachers, administrators, support staff) have completed professional development on effective parent/guardian engagement in the last two school years.

Text is limited to 3000 characters

The district will measure parent/guardian participation by tracking the number of parents attending District English Learner Advisory Committee (DELAC) meetings with a goal of at least 15 parents

attending each meeting.

Criteria:

Please assess the local educational agency performance on meeting the standard by designating the following:*

- Met
- Not Met
- Not Met For Two or More Years

Optional: Provide any additional information that the local educational agency believes is relevant to understanding its progress on meeting the requirements for implementation of state academic standards.

Text limit is 1500 characters

Submit Responses

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Priorities	
Priority 1	✓
Priority 2	✓
Priority 3	✓
Priority 6	✓

Finalize

School Climate (Priority 6)

This is the submission form for the local educational agency coordinator (school district, charter school, and county office) to complete on the local performance indicator for school climate (Priority 6).

Standard: Local educational agency administers a local climate survey at least every other year that provides a valid measure of perceptions of school safety and connectedness, such as the California Healthy Kids Survey, to students in at least one grade within the grade span(s) that the local educational agency serves (e.g., K-5, 6-8, 9-12), and reports the results to its local governing board at a regularly scheduled meeting of the local governing board and to stakeholders and the public through the evaluation rubrics.

Instructions: Local educational agency administers a survey as specified and reports the results to its local governing board. Local educational agency determines its progress by completing the self-reflection tool below. Local educational agencies will provide a narrative summary of the local administration as analysis of a local climate survey that captures a valid measure of student perceptions of school safety and connectedness in at least one grade within the grade span (e.g., K-5, 6-8, 9-12). Specifically, local educational agencies will have an opportunity to include differences among student groups, and for surveys that provide an overall score, such as the California Healthy Kids Survey report the overall score for all students and student groups. This summary may also include an analysis of a subset of specific items on a local survey that are particularly relevant to school safety and connectedness.

The data results below are from the Healthy Kids Survey (HKS) from Fall of 2015. Indicators have been set for the next administration of the survey in Fall of 2017.

*21% of 5th graders on the HKS agree or strongly agree that they feel they are part of the school, increase to 30% for 17/18 school year

*81% of 7th graders on the HKS agree or strongly agree that they feel they are part of the school, increase to 85% for 17/18 school year

*62% of 9th graders on the HKS agree or strongly agree that they feel they are part of the school, increase to 67% for 17/18 school year

*48% of 11th graders on the HKS agree or strongly agree that they feel they are part of the school, increase to 53% for 17/18 school year

*81% of 5th graders on the HKS agree or strongly agree that they feel safe at school, increase to 84% for 17/18 school year

*82% of 7th graders on the HKS agree or strongly agree that they feel safe at school, increase to 85% for 17/18 school year

*77% of 9th graders on the HKS agree or strongly agree that they feel safe at school, increase to 79% for 17/18 school year

*74% of 11th graders on the HKS agree or strongly agree that they feel safe at school, increase to 79%

Criteria:

Please assess the local educational agency performance on meeting the standard by designating the following:*

- Met
- Not Met
- Not Met For Two or More Years

Optional: Provide any additional information that the local educational agency believes is relevant to understanding its progress on school climate.

Text is limited to 1500 characters

The Healthy Kids Survey will be administered again in the Fall of 2017.

Submit Responses

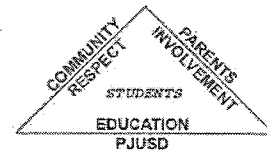
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Pierce Joint Unified School District

P.O. Box 239 • Arbuckle CA 95912 • (530) 476-2892 • Fax (530) 476-2289

Carol Geyer, Superintendent



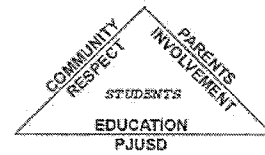
DELAC Meeting Minutes May 4, 2017 Pierce High School

1. Meeting was called to order by chairperson, Juan Manuel Garcia at 6:33 p.m.
2. Minutes of the February 6, 2017 were read silently by members. Margarita Huerta moved to approve the minutes. Maria Santana seconded the motion. The motion carried.
3. New Business
 - a. Reclassification Process- ELD teacher/coordinator, Melissa Cano, explained the Reclassification process. She explained that currently the state test results are not part of the process but may soon be. The state is working on revising the criteria. The new ELPAC test may result in criteria changes as well. There was no advice given by the committee.
 - b. Consolidated Application (CARS)-Daena Meras, Chief Business Official, presented to the committee on federal funds. She explained about each of the funds and the use of these funds in the district. One question generated from the group was about what the district does with the old computers it retires. Daena explained that they are surplus and sold.
 - c. Local Control and Accountability Plan (LCAP)-
 - i. Annual Update-Carol Geyer went through the actions and services under the three goals in the LCAP highlighting what had been done with each. She discussed that one action of hiring tutors was not done because teachers ended up providing the tutoring.
 - ii. School Data Dashboard-The group watched a video in Spanish explaining the new School Data Dashboard system. Following the video, Pierce data was shared. The group received a handout in Spanish about the dashboard system which included the website for them to be able to look at the data themselves if they want to do so.
 - iii. Advise on District Goals and Objectives-The group did not have specific advice regarding the goals and objectives; however, they did have questions on what the district plans were for making improvements particularly in the area of math. Carol Geyer explained that there has been difficulty in hiring qualified math teachers and that this is difficult across the state of California. She described how Pierce is using Instructional Coaches to work with teachers to improve their instruction. It was also noted that the teachers are still in the early stages of teaching to the new California Academic Math Standards. The switch happened about 3 years ago. In the area of suspension, it was presented that the district had just recently adopted a new discipline guide that will be implemented in the next school year.

Board of Trustees: Abel Gomez • John Friel • Nadine High • George Green • Amy Charter
President Vice-President Clerk Member Member

Pierce Joint Unified School District

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Carol Geyer, Superintendent

- iv. Input for 2017/18 LCAP-Parents suggested smaller class sizes at the elementary school. She specifically was referring to this year's 5th grade classroom sizes at Arbuckle Elementary. Dress code was another topic brought up by parents. The suggested that notes go home to parents reminding them of the requirements. They also ask that school sites be consistent in enforcing the dress code. A parent asked about the district going to uniforms. Carol stated that the district actually is a uniform district but parents have opted out and that opting out leads to following the strict dress code. On a different topic, a parent suggest that reminder notes or phone message go out to parents reminding them of state testing week with tips on making sure their students were well rested, ate a good breakfast, etc. Questions were asked by parents about the heating and cooling systems and whether or not teachers had control of that in their classrooms. The computerized system was explained and noted that teachers are able to fill out a work order or call if they are having trouble with their systems. Another item brought forward was that students at the high school had been finding rotten, expired milks a month or so ago when getting their lunches at the cafeteria. Mrs. Geyer said she would ask about these issues with her directors of those areas. Two curriculum area suggestions from the parents included having a focus on handwriting penmanship at the elementary level and having freshmen write letters to their senior self and giving them those letters at graduation time.
4. Public Comment- Some of the input for the LCAP included the public comment component.
5. Evaluation of the Meeting-Parents appreciated the meeting and having this forum to share their thoughts and to get questions answered. Mrs. Geyer reminded parents to become involved in their site ELAC meetings. She expressed to the parents that there is not a need to wait for this meeting to get answers. She told them if they have questions they should contact teachers or the site principals as those questions arise.
6. Adjournment-Meeting was adjourned at 8:25 p.m.

Board of Trustees: Abel Gomez • John Friel • Nadine High • George Green • Amy Charter
President Vice-President Clerk Member Member

2017-2018 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than June 30, 2017.

Pierce Joint Unified School District/Governing Board at its May 18, 2017 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2017-2018 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Pierce High School
 NAME OF REPRESENTATIVE Michael Barber POSITION Athletic Director
 ADDRESS 960 Wildwood Road CITY Arbuckle ZIP 95912
 PHONE (530) 476-2277 FAX (530) 476-3285 E-MAIL mbarber@pierce.k12.ca.us

NAME OF SCHOOL Pierce High School
 NAME OF REPRESENTATIVE Nicole Newman POSITION Principal
 ADDRESS 960 Wildwood Road CITY Arbuckle ZIP 95912
 PHONE (530) 476-2277 FAX (530) 476-3285 E-MAIL nnewman@pierce.k12.ca.us

NAME OF SCHOOL _____
 NAME OF REPRESENTATIVE _____ POSITION _____
 ADDRESS _____ CITY _____ ZIP _____
 PHONE _____ FAX _____ E-MAIL _____

NAME OF SCHOOL _____
 NAME OF REPRESENTATIVE _____ POSITION _____
 ADDRESS _____ CITY _____ ZIP _____
 PHONE _____ FAX _____ E-MAIL _____

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Carol Geyer Signature Carol Geyer
 Address P.O. Box 239 City Arbuckle Zip 95912
 Phone (530) 476-2892 Fax (530) 476-2289

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.
 SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**

PIERCE JOINT UNIFIED SCHOOL DISTRICT
Arbuckle, CA

RESOLUTION #16/17 - 26:

RESOLUTION FOR ADOPTING GUIDELINES FOR STUDENT
ABSENCES FOR RELIGIOUS EXERCISES

WHEREAS, The Pierce Joint Unified School District Board of Trustees desires to allow student absences for religious instruction, participation in religious exercises away from school or to receive moral and religious instruction in accordance with law, district policy and administrative regulation to be an excused absence:

NOW THEREFORE BE IT RESOLVED THAT THIS Board will allow student absences for religious instruction, participation in religious exercises away from school property or to receive moral and religious instruction in to be an excused absence subject to law, district policy and administrative regulation;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that absences for religious instruction, participation in religious exercises away from school property or to receive moral and religious instruction in to be an excused absence subject to law, district policy and administrative regulation are subject to the following conditions;

- The student's parent/guardian shall provide written consent for the absence.
- The student shall attend at least the minimum school day.
- The student shall be excused from school for this purpose on no more than four days per school month.

Passed and adopted at a regular meeting of the Pierce Joint Unified School District Board of Trustees held on the 18th day of May, 2017 by the following vote:

Ayes:

Noes:

Absent:

President of the Governing Board

Clerk of the Governing Board

PIERCE JOINT UNIFIED SCHOOL DISTRICT
Arbuckle, CA

RESOLUTION #16/17 - 27:

RESOLUTION FOR ADOPTING REASONABLE METHODS FOR VERIFYING
STUDENT ABSENCES DUE TO ILLNESS OR QUARANTINE

WHEREAS, The Pierce Joint Unified School District Board of Trustees desires to adopt reasonable methods for verifying student absences due to illness or quarantine, and:

NOW THEREFORE BE IT RESOLVED that this Board does hereby declare the following reasonable methods for verifying student absences due to illness or quarantine;

- Written note, fax, email, or voice mail from parent/guardian or parent representative
- Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
 - a. Name of Student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date(s) of absence
- Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in a-d above.
- Physician's verification

Passed and adopted at a regular meeting of the Pierce Joint Unified School District Board of Trustees held on the 18th day of May, 2017 by the following vote:

Ayes:

Noes:

Absent:

President of the Governing Board

Clerk of the Governing Board

PIERCE UNIFIED SCHOOL DISTRICT

RESOLUTION #16/17-28

**RESOLUTION FOR THE CLASSIFICATION OF
FUND BALANCES IN GOVERNMENTAL FUNDS**

WHEREAS, the governing board of Pierce Joint Unified School District will adhere to the reporting requirements as set forth by Governmental Accounting Standards Board (GASB) Statement 54 Fund Reporting and Governmental Fund Type Definitions; and

WHEREAS, the District will categorize according to the following components: Nonspendable (including but not limited to, inventory, prepaid), Restricted (external restrictions), Committed (imposed by resolution), Assigned (general intent for specific use) and Unassigned (residual); and

WHEREAS, the governing board further delegates authorization to the Superintendent and/or their designate to identify intended uses of assigned funds; and

WHEREAS, the governing board further establishes the order in which fund balances will be spent when multiple fund balance types are available for a specific purpose, committed, assigned, and lastly unassigned; and

WHEREAS, the District is committed to maintaining a prudent level of financial resources to protect against the need to reduce service levels because of temporary revenue shortfalls or unpredicted one-time expenditures. The District's Minimum Fund Balance Policy requires a Reserve for Economic Uncertainties consisting of unassigned amounts equal to no less than prescribed for fiscal solvency review purposes pursuant to Education Code Section 33127. In the event that the balance drops below the established minimum level, the district's governing board will develop a plan to replenish the fund balance to the established minimum level within two years.

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Pierce Joint Unified School District, in accordance with the provisions of GASB 54 adopts the following authorization for fiscal year 2016/17 to comply with the categorization of fund balance as prescribed by GASB Statement 54 as approved by the Superintendent or their designee:

PASSED AND ADOPTED by the Governing Board on May 18, 2017, by the following vote:

AYES:

NOES:

ABSENT:

I certify that the foregoing resolution was introduced, passed and adopted as stated.

President of the Governing Board

Secretary of the Governing Board

RESOLUTION # 16/17 - 29

RESOLUTION OF THE BOARD OF EDUCATION OF THE
PIERCE JOINT UNIFIED SCHOOL DISTRICT ON MAY 18, 2017

WHEREAS, the Board of Education (“School Board”) has determined that school facilities within the Pierce Joint Unified School District (the “District”), within Colusa County need to be modernized and/or constructed; and

WHEREAS, the State Allocation Board (SAB) has established an “Applications Received Beyond Bond Authority List” for projects that have been received.

Pursuant to title 2, Code of California Regulations section 1859.95.1, the School Board of the Pierce Joint Unified School District hereby acknowledges the following:

- (1) The Board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on this (these) application(s).
- (2) The Board acknowledges that the State of California is not expected nor obligated to provide funding for the project(s) and the acceptance of the application(s) does not provide a guarantee of future State funding.
- (3) The Board acknowledges that any potential future State bond measures for the School Facility Program may not provide funds for the application being submitted.
- (4) The Board acknowledges that criteria (including, but not limited to, funding, qualifications, and eligibility) under a future State school facilities program may be substantially different than the current School Facility Program. The district’s Approved Application(s) may be returned.
- (5) The Board acknowledges that they are electing to commence any pre- construction or construction activities at the district’s discretion and that the State is not responsible for any pre-construction or construction activities.

ADOPTED, SIGNED, AND APPROVED this 18th day of May, 2017.

BOARD OF EDUCATION OF THE PIERCE JOINT UNIFIED SCHOOL DISTRICT

President : _____

Clerk Attest: _____

Resolution #16/17 - 30

BOARD OF TRUSTEES OF THE PIERCE JOINT UNIFIED SCHOOL DISTRICT

Designation of District Representative and
Authorization to file Application(s) for School Facility Grant

WHEREAS, the Pierce Joint Unified School District is applying to the State Allocation Board for approval of state facilities program projects pursuant to Chapter 12.5, Part 10, Division 1, commencing with Section 17010.10, et. seq., of the Education Code, for needed new construction and modernization of school facilities;

NOW, THEREFORE, BE IT RESOLVED, by the Pierce Joint Unified School District Board of Trustees as follows:

1. That Carol Geyer, Superintendent, and Duffy Bailey, Director of Facilities, and Deana Meras, Chief Business Official are hereby designated as District Representative and Alternate Representative, respectively and are hereby authorized and directed to file, on behalf of the District, such applications for determination of modernization eligibility and if eligible application for funding with the State Allocation Board under Chapter 12.5 of the Education Code; and,
2. That the District will establish a "Restricted Maintenance Account" for exclusive purpose of providing ongoing and major maintenance of school buildings and has developed an on-going and major maintenance plan that complies with the provisions of Education Code Section 17070.75 (Regulation Sections 1859.100 through 1859.102); and,
3. That the District will consider the feasibility of the joint use of land and facilities with other governmental agencies in order to minimize school facility costs; and,
4. That the District understands if the funding request is for the modernization of portable classrooms eligible for an additional apportionment pursuant to Education Code Section 17073.15, the District will be required to certify that the state modernization funds will be used to replace the portable classrooms and permanently remove the displaced portables from classroom use within six months of the filing of the Notice of Completion for the project; or, it has provided documentation to the Office of Public School Construction which indicates that modernizing the portable classrooms eligible for an additional apportionment is better use of public resources than the replacement of these facilities; and,
5. That the facilities to be modernized under Critically Overcrowded School Facilities have not been previously modernized with Lease-Purchase Program, Proposition 1A Funds or School Facility Program state funds; and,
6. That the facilities to be rehabilitated under the Charter School Facility Program previously funded with School Facility Program State funds meet the requirements of Regulation Section 1859.163.6; and,

7. That the District will engage in a competitive process that is consistent with the requirements of Chapter 10 (commencing with Section 4245) of Division 5, of Title 1, of the Government Code for all contracts entered on or after November 4, 1998, for the services of any architect, structural engineer, or other design professional services for any work under the project(s); and,
8. That the District understands if this request is for new construction funding, the District has received approval of the site and the plans from the California Department of Education (CDE). Plan approval is not required if request is for separate design apportionment; and,
9. That the District understands that if this request is for modernization or Charter School Facility Program Rehabilitation funding, the District has received approval of the plans for the project from the California Department of Education (CDE). Plan approval is not required if request is for separate design apportionment; and,
10. That the District will comply with the Public Contract Code regarding all laws governing the use of force account labor; and,
11. That the District will comply with Education Code Section 17076.11 regarding at least a 3 percent expenditure goal for disabled veteran business enterprises; and,
12. That the Districts matching funds required pursuant to Regulation Sections 1859.77.1 or 1859.79 has either been expended by the District, deposited in the County School Facility Fund or will be expended by the District prior to the notice of completion for the project; and,
13. That the District will receive written approval of the plans and specifications for the project(s) from the Division of the State Architect unless the request is for a separate site and/or design apportionment; and,
14. That if the District is requesting site acquisition funds as part of its application, the District has complied with Regulation Sections 1859.74 through 1859.75.1; and,
15. That the District understands that with the exception of an apportionment made pursuant to Section 1859.75.1, the lack of substantial progress toward increasing the pupil capacity or renovation of its facilities within 18 months of receipt of any funding shall be cause for the rescission of the unexpended funds (reference Regulation Section 1859.105); and,
16. That the District understands that if the apportionment for this project was made pursuant to Regulation Section 1859.75.1, the lack of substantial progress toward increasing the pupil capacity or renovation of its facilities within 12 months of receipt of any funds shall be cause for the rescission of the unexpended funds (refer to Regulation Section 1859.105.1); and,
17. That the District understands that funds not released within 18 months of apportionment shall be rescinded and the application shall be denied (reference Regulation Section 1859.90); and,

18. That the statements set forth in the application(s) and supporting documents are true and correct to the best of my knowledge and belief; and,
19. That all school facilities purchased or newly constructed under the project(s) for use by pupils who are individuals with exceptional needs, defined in Education Code Section 56026, shall be designed and located on the school site so as to maximize interaction between those individuals with exceptional needs and other pupils as appropriate to the needs of both; and,
20. That the District will certify that all forms submitted are exact duplicates (verbatim) of the forms provided by the OPSC. In the event a conflict should exist, the language in the OPSC form will prevail; and,
21. That the District understands that some or all of the State funding for the project may be returned to the State as a result of an audit pursuant to Section 1859.105, 1859.105.1, 1859.106; and,
22. That the District will comply with the provisions of Section 1859.76 and 1859.79.2 and that the portion of the project funded by the State does not contain work specifically prohibited in those Sections; and,
23. That the District understands if the SFP grants are used for the construction or modernization of school facilities on leased land, the District has entered into a lease agreement for the leased property that meets the requirements of Regulation Section 1859.22; and,
24. That the District understands if the application contains a "Use of New Construction Grant" request, the District will adopt a school board resolution and housing plan at a public hearing at a regularly scheduled meeting of the governing board as specified in Sections 1859.77.2, or 1859.77.3, as appropriate; and,
25. That the District understands if requesting additional funding for fire code requirements pursuant to Regulation Section 1859.71.2 or 1859.78.4, the District will include the automatic fire detection/alarm system and/or automatic sprinkler system in the project prior to completion of the project; and,
26. That the District has consulted with the career technical advisory committee established pursuant to Education Code Section 8070 and it has considered the need for vocational and career technical facilities to adequately meet its program needs in accordance with Education Code Section 51224, 51225.3(b), 51228(b) and 52336.1; and,
27. That the District understands if requesting an Additional Grant for Energy Efficiency pursuant to Sections 1859.71.3 or 1859.78.5, the increased costs for the energy efficiency components in the project exceeds the amount of funding otherwise available to the District; and,

28. That the District understands that if this application is submitted after January 1, 2004 for modernization funding the district has considered the potential for the presence of lead-containing materials in the modernization project and will follow all relevant federal, state and local standards for the management of any identified lead; and,
29. That the District has or will initiate and enforce a Labor Compliance Program that has been approved by the Department of Industrial Relations, pursuant to Labor Code Section 1771.7, if the project is funded from Proposition 47 or 55 and the Notice to Proceed for the construction phase of the project is issued on or after April 1, 2003 and before January 1, 2012; and,
30. That the District has or will contract with the Department of Industrial Relations (DIR) for prevailing wage monitoring and enforcement pursuant to Labor Code Section 1771.3(a), in effect January 1, 2012 through June 19, 2014, if the contract was awarded on January 1, 2012 through June 19, 2014 and the District has not obtained a waiver for the requirement, pursuant to Labor Code Section 1771.3(b) in effect on January 1, 2012 through June 19, 2014. The District understands that if it fails to meet this requirement, it will be required to repay all State bond funds received including interest; and,
31. That the District understands that beginning with the 2005/06 fiscal year, the District will comply with Educational Code Section 17070.75(e) by establishing a facilities inspection system to ensure that each of its schools is maintained in good repair; and,
32. That the District understands that if this application is submitted pursuant to Section 1859.180, the District certifies that within six months of occupancy of the permanent classrooms, it will remove the replaced portables for the eligible school site and K-12 grade classroom use with the exception of schools described in Education Code Section 17079.30(c); and,
33. That the District has considered the feasibility of using designs and materials for the new construction or modernization project that promote the efficient use of energy and water, maximum use of natural light and indoor air quality, the use of recycled materials and materials that emit a minimum of toxic substances, the use of acoustic conductive to teaching and learning, and the other characteristics of high performance schools; and,
34. The District understands if requesting an additional grant for high performance incentive funding, the school district governing board will have a resolution on file that demonstrates support for the high performance incentive grant request and the intent to incorporate high performance features in future facilities projects; and,
35. The District understands that if the application is submitted when there is insufficient Bond Authority, the District has adopted a school board resolution pursuant to Section 1859.95.1.

PASSED AND ADOPTED by the Board of Trustees of the Pierce Joint Unified School District, County, State of California, this 18th day of May, 2017, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Superintendent and
Secretary to the Board

RESOLUTION #16/17 - 31

**ADOPTION OF RESOLUTION #16/17 - 31
ACCEPTANCE OF THE USE OF STATE CONSTRUCTION GRANT FUNDING
TO CONSTRUCT A MULTI PURPOSE FACILITY AT PIERCE HIGH SCHOOL**

WHEREAS, the Pierce Joint Unified School District is applying to the State Allocation Board for approval of a School Facility Program project pursuant to Chapter 12.5, Part 10, Division 1, commencing with Section 17010.10, et. seq., of the Education Code, for needed new construction of school facilities;

NOW, THEREFORE, BE IT RESOLVED, by the Pierce Joint Unified School District Board of trustees as follows:

1. That the District hereby approves an application for construction funding of a multi-purpose facility at Pierce High and,
2. The District realizes that the project application requests funding for elementary school pupils that will be used to fund a project at the high school grade level; and,
3. The District realizes that the funds for the purpose of housing K-6 grade students are being diverted to an alternative use; and,
4. The District realizes that in order to house pupils in the project, and at a different grade level than the project, the District plans to increase the loading factor to 33:1 in 18 4-6th grade classrooms; and,
5. The State has satisfied its obligation to house the pupils for which the District has requested grants; and
6. The District hereby approves the attached housing plan.

PASSED AND ADOPTED at the meeting of this Board held on May 18, 2017, by the following called vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

Secretary of the Board of Trustees of the
Pierce Joint Unified School District of
Colusa County, State of California

Pierce Joint Unified School District

Proposed Housing Plan

Use of Grant Application

Transfer of K-6 grade eligibility to be used at the 9-12 grade level

The Pierce Joint Unified School District plans to construct a multi-purpose facility at Pierce High School by utilizing approved eligibility at the K-6 grade level. The District's application for funding, SAB 50-04, includes a request for the transfer of 108 K-6 pupils to the 9-12 grade level.

K-6 Grade Level Plan

The District will load 18 of the existing 4-6 grade level classrooms with 6 pupils beyond the State loading standard, totaling 108 pupils; therefore, the housing plan that will house 108 pupils is adequate.

PIERCE JOINT UNIFIED SCHOOL DISTRICT

2016/17 BUDGET REVISION

May 18, 2017

RESOLUTION #16/17-32

General Fund

2016-17 Beginning Balance	\$7,081,749
Estimated Income	<u>16,256,176</u>
Total Income + Beg. Balance	23,337,925

REVENUES:

Resource # and Description
 0000 0000 Unrestricted
 CCOE-Medi-Cal Grant

	<i>Current Budget</i>	<i>Revenue Revision</i>	<i>Revised Budget</i>
	7,648,854	15,104	7,663,958
	<u>15,104</u>		
	<u>\$15,104</u>		

Revenue Revision	15,104
Revised Revenue	<u>16,271,280</u>
Revised Revenue + Beg. Balance	<u>23,353,029</u>

EXPENDITURES

Resource # and Description
 0000 Unrestricted

	<i>Current</i>	<i>Expenditure Revision</i>	<i>Revised Expenditures</i>
	8,639,125	118,104	8,757,229

Expenditure Revision	118,104
Total Current Expenditures	<u>18,470,241</u>
Revised Expenditure Budget	<u>18,588,345</u>

2016-17 Beginning Balance	\$7,081,749
+Total Revised Revenue	16,271,280
Less Revised Expenditure Budget	<u>(18,588,345)</u>
Estimated Ending Fund Balance	<u>\$4,764,684</u>

Building Fund

2016-17 Beginning Balance	\$0
Estimated Income	<u>0</u>
Total Income + Beg. Balance	0

REVENUES:

0000 Unrestricted

	<i>Current Budget</i>	<i>Revenue Revision</i>	<i>Revised Budget</i>
	0	6,850,000	6,850,000

Revenue Revision	6,850,000
Revised Revenue	<u>6,850,000</u>
Revised Revenue + Beg. Balance	<u>6,850,000</u>

EXPENDITURES

0000 Unrestricted

	<i>Current</i>	<i>Expenditure Revision</i>	<i>Revised Expenditures</i>
	0	6,850,000	6,850,000

Expenditure Revision	6,850,000
Total Current Expenditures	<u>0</u>
Revised Expenditure Budget	<u>6,850,000</u>

2016-17 Beginning Balance-Fund 21	\$0
+Total Revised Revenue	6,850,000
Less Revised Expenditure Budget	(6,850,000)
Estimated Ending Fund Balance-Fund 21	\$0

PASSED AND ADOPTED this 18th day of May 2017 at a meeting of the Board of Trustees of Pierce Joint Unified School District.

- AYES:
- NOES:
- ABSENT:

Carol Geyer, Superintendent

Date

Pierce Joint Unified School District

Continuing Disclosure Annual Report
Fiscal Year Ended June 30, 2016

Prepared by:

Isom **A**dvisors A Division of
URBAN FUTURES | Incorporated

Pierce Joint Unified School District
540-A 6th Street
Arbuckle, CA 95912

Table of Contents

I. Introduction..... 3

II. Audited Financial Statements..... 3

III. Adopted Budget..... 3

IV. Average Daily Attendance 3

V. Short-Term Borrowing..... 3

VI. Lease Obligations..... 3

VII. Long-Term Obligations 3

VIII. General Fund Revenues and Expenditures from Audited Financial Statements..... 4

IX. General Fund Revenues and Expenditures from Adopted Budget (Prior FY)..... 4

X. LCFF Revenue (Previously Revenue Limit)..... 4

XI. Facilities and Personnel..... 4

XII. Secured Tax Charges and Delinquencies 4

XIII. Assessed Valuation (Prior & Current FY) 4

XIV. Largest Taxpayers (Prior & Current FY) 5

Appendix A 6

I. Introduction

The District hereby provides its continuing disclosure annual report pursuant to the Continuing Disclosure Agreements in connection with the following financings for the fiscal year ended June 30, 2016 ("Annual Report"):

Exhibit 1 Financings Pierce Joint Unified School District
--

Base CUSIP	Financing
720288	General Obligation Bonds, Election of 2002, Series A
720288	2011 General Obligation Refunding Bonds

II. Audited Financial Statements

The District's audited financial statements for the fiscal year ended June 30, 2016 have been submitted separately to EMMA (Electronic Municipal Market Access).

III. Adopted Budget

The District's adopted budget for fiscal year 2016-17 has been submitted separately to EMMA (Electronic Municipal Market Access).

IV. Average Daily Attendance

See the District's audited financial statements for fiscal year ended June 30, 2016, which have been submitted separately to EMMA, for information regarding the District's average daily attendance ("ADA") for the preceding fiscal year.

V. Short-Term Borrowing

See the District's audited financial statements for fiscal year ended June 30, 2016, which have been submitted separately to EMMA, for information regarding short-term debt outstanding for the preceding fiscal year.

VI. Lease Obligations

See the District's audited financial statements for fiscal year ended June 30, 2016, which have been submitted separately to EMMA, for information regarding lease obligations outstanding for the preceding fiscal year.

VII. Long-Term Obligations

See the District's audited financial statements for fiscal year ended June 30, 2016, which have been submitted separately to EMMA, for information regarding long-term debt outstanding for the preceding fiscal year.

VIII. General Fund Revenues and Expenditures from Audited Financial Statements

See the District's audited financial statements for fiscal year ended June 30, 2016, which have been submitted separately to EMMA, for a summary of audited general fund revenues and expenditures for the preceding fiscal year.

IX. General Fund Revenues and Expenditures from Adopted Budget (Prior FY)

See the District's audited financial statements for fiscal year ended June 30, 2016, which have been submitted separately to EMMA, for a summary of budgeted general fund revenues and expenditures for the preceding fiscal year.

X. LCFF Revenue (Previously Revenue Limit)

See the District's adopted budget for the current fiscal year, which has been submitted separately to EMMA, for the District's LCFF revenue for the preceding fiscal year.

XI. Facilities and Personnel

The District currently operates two elementary schools, one junior high, one high school, and one alternative high school.

Exhibit 2 Personnel Pierce Joint Unified School District		
Fiscal Year	Certificated Employees	Classified Employees
2015-16	73.4	39.0

Source: Pierce Joint Unified School District

XII. Secured Tax Charges and Delinquencies

The District is not able to include secured tax charges and delinquencies information in its Annual Report because Colusa County and Yolo County do not report secured tax charges and delinquencies information. However, Colusa County and Yolo County currently operate under the Teeter Plan, so the District is assured of receiving 100% of its secured tax levy while the Teeter Plan is in effect.

XIII. Assessed Valuation (Prior & Current FY)

See the District's annual report for the preceding fiscal year, submitted separately to EMMA, for the District's assessed valuation for the preceding fiscal year

See Appendix A for the District's assessed valuation for the current fiscal year.

Source: California Municipal Statistics, Inc.

XIV. Largest Taxpayers (Prior & Current FY)

See the District's annual report for the preceding fiscal year, submitted separately to EMMA, for the largest local secured taxpayers in the District for the preceding fiscal year.

See Appendix A for the largest local secured taxpayers in the District for the current fiscal year

Source: California Municipal Statistics, Inc.

Appendix A

**Assessed Valuation
Largest Taxpayers**

February 9, 2017

PIERCE JOINT UNIFIED SCHOOL DISTRICT

Largest 2016-17 Local Secured Taxpayers

	<u>Property Owner</u>	<u>Primary Land Use</u>	<u>2016-17 Assessed Valuation</u>	<u>% of Total (1)</u>
1.	Strain Westside Land LP	Agricultural	\$ 28,142,909	2.65%
2.	Thomas E. and Perry T. Charter	Agricultural	25,426,410	2.40
3.	River Garden Farms Co.	Agricultural	25,425,770	2.40
4.	Ritchie Bros. Properties Inc.	Agricultural	14,753,461	1.39
5.	Mariani-Bonner LLC	Agricultural	13,735,016	1.29
6.	Sun Valley Milling Company LLC	Agricultural	12,397,277	1.17
7.	California Resources Production Corp.	Oil Exploration	11,627,379	1.10
8.	T&P Farms	Agricultural	11,317,084	1.07
9.	Anthony and Karyn Alamo	Agricultural	9,843,415	0.93
10.	Arbuckle Ranch	Agricultural	9,411,222	0.89
11.	ADM Rice Inc.	Food Processing	9,041,020	0.85
12.	Arwill Farms LLC	Agricultural	8,158,265	0.77
13.	Strain Ventures LP	Agricultural	7,901,875	0.74
14.	Pilot Corporation	Truck Terminal	7,400,060	0.70
15.	Raminder S. and Amandeep K. Bains	Agricultural	7,278,490	0.69
16.	Leonard Revocable Trust	Agricultural	6,964,401	0.66
17.	Paul R. Minasian, Trustee	Agricultural	6,950,214	0.65
18.	Mohnish and Versha Seth, Trust	Agricultural	6,939,659	0.65
19.	Vann Brothers GP	Agricultural	6,608,228	0.62
20.	Gerald and Elaine Rominger, Trust	Agricultural	<u>6,561,148</u>	<u>0.62</u>
			\$235,883,303	22.23%

(1) 2016-17 Local Secured Assessed Valuation: \$1,061,151,049



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 Enter CUSIP or Name

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Continuing Disclosure Details

FINANCIAL/OPERATING FILING (CUSIP-9 BASED)

Rule 15c2-12 Disclosure

Annual Financial Information and Operating Data: Annual Report FY 2015-16, for the year ended 06/30/2016

Total CUSIPs associated with this submission: 15

VIEW DOCUMENTS

- [-] Financial Operating Filing
 - [-] Annual Report FY 2015-16 - Pierce JUSD.pdf posted 03/17/2017 View

[-] CUSIP-5s

PIERCE CALIF JT UNI SCH DIST, CA (720288)

> [PIERCE CALIF JT UNI SCH DIST, CA \(720288\)](#)

Displaying 1 - 2 of 2 issues.
 Total CUSIPs selected for this CUSIP-6: 15.

Issue Description *	Dated Date	Maturity Dates	Official Statement
[-] 2011 GENERAL OBLIGATION REFUNDING BONDS	10/06/2011	2012 to 2018	Preview
[-] CAP APPREC-SER A	07/25/2002	2019 to 2026	Preview

ISSUER'S CONTACT INFORMATION

Company: Pierce Joint Unified School District
 Name: DAENA MERAS
 Address: 540-A 6TH STREET
 City, State Zip: ARBUCKLE, CA 95912
 Phone Number: 5304762892
 Email: dmeras@pierce.k12.ca.us

OBLIGOR'S CONTACT INFORMATION

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Continuing Disclosure Details

FINANCIAL/OPERATING FILING (CUSIP-9 BASED)

Rule 15c2-12 Disclosure

Audited Financial Statements or CAFR: Audit FYE 2016, for the year ended 06/30/2016

Total CUSIPs associated with this submission: 15

VIEW DOCUMENTS

Financial Operating Filing

Audit FYE 2016 - Pierce JUSD.pdf posted 03/17/2017 View

[+] CUSIP-6s

PIERCE CALIF JT UNI SCH DIST, CA (720288)

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Displaying 1 - 2 of 2 issues.

Total CUSIPs selected for this CUSIP-6: 15.

Issue Description *	Dated Date	Maturity Dates	Official Statement
[+] 2011 GENERAL OBLIGATION REFUNDING BONDS	10/06/2011	2012 to 2018	Preview
[+] CAP APPREC-SFR A	07/25/2002	2019 to 2026	Preview

ISSUER'S CONTACT INFORMATION

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OBLIGOR'S CONTACT INFORMATION

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1.0.2603-241-5

Pierce Joint Unified School District

May 18, 2017
Board Meeting

Adopt Revisions to JPA Agreement/Bylaws

North Valley Schools Insurance Group (NVSIG) JPA is a risk-sharing pool for workers' compensation insurance. For many years, NVSIG has continuously maintained accreditation through the California Association of Joint Powers Authorities (CAJPA).

As a requirement for maintaining its accreditation status, the JPA must undergo the CAJPA reaccreditation process every three (3) years. During the last accreditation audit, a few items in the JPA Agreement and/or Bylaws were flagged as having become non-compliant with current CAJPA accreditation standards. As a result, over the course of the past year, the NVSIG Board of Directors have been carefully reviewing the JPA Agreement and Bylaws in order to revise the flagged sections of the governing documents to bring them in compliance. At the last NVSIG Board meeting on March 16, 2017, the NVSIG Board approved recommended revisions to these governing documents.

The revised JPA Agreement and Bylaws must now be approved by the Board of each NVSIG member and an authorized Board representative must sign the provided signature page.

Attached are the following:

- Summary of Revisions to JPA Agreement/Bylaws
- Joint Powers Agreement North Valley Schools Insurance Group (NVSIG)

PRESIDENT
Chris Peters
*Live Oak Unified School
District*

VICE PRESIDENT
Mary Sakuma
*Butte County Office of
Education*

SECRETARY
Julie Tucker
*Columbia County Office of
Education*

TREASURER
Gail Osborne
*Sutter County Superintendent
of Schools*

Summary of Revisions to JPA Agreement/Bylaws (as required in order to comply with CAJPA Accreditation standards)

JPA Agreement:

1. Pursuant to Government Code Section 6509, the agreement shall specify the member which restricts the manner of exercising the power of the JPA. (See Section 3 on JPA Agreement.)
2. In accordance with provisions of Government Code sections 6505.5 or 6505.6 the agreement must designate a treasurer and an auditor. (See Section 5C on JPA Agreement.)
3. Various minor formatting changes made strictly for purposes of providing formatting consistency within the document.
4. Correction of minor typographical and/or grammatical errors where said correction would not materially change the terms or intent of the document.

Bylaws:

1. Various minor formatting changes made strictly for purposes of providing formatting consistency within the document.
2. Correction of minor typographical and/or grammatical errors where said correction would not materially change the terms or intent of the document.



JOINT POWERS AGREEMENT
NORTH VALLEY SCHOOLS INSURANCE GROUP
(NVSIG)

Effective June 1, 1979
Amended and Restated: March 16, 2017

THE ORIGINAL BOARD OF DIRECTORS
MEMBERSHIP BY COUNTY

[June 1, 1979]

<u>COLUSA</u>	(1)	Mr. Joe Keeler – Colusa COE	Secretary
<u>TEHAMA</u>	(3)	Mr. Tim Uptegrove – Tehama COE Mr. Wes Combes – Red Bluff High Dr. Joe Harrop – Gerber	Vice President Treasurer
<u>YOLO</u>	(2)	Ms. Anita Wisterman – Yolo COE Mr. Jim Sweeney – Washington Unified	
<u>YUBA</u>	(3)	Ms. Karen McConnell – Yuba COE Ms. Sandy Davini – Marysville Joint Unified Mr. Mike Edwards – Wheatland High	
<u>SUTTER</u>	(3)	Mr. Wayne Gadberry – Sutter Union High Mr. Gene Larrigan – Yuba City Unified Mr. Sam Hill – Live Oak Unified	President
<u>BUTTE</u>	(4)	Mr. Al Harris – Butte COE Ms. Susan Jeffers – Oroville City Elementary Mr. Ron Schmidt – Paradise Unified Mr. Jim Sands – Chico Unified	
<u>SHASTA</u>	(1)	Mr. Jim Weaver – Pacheco Union Elementary	

TABLE OF CONTENTS

<u>EXERCISE OF POWERS AGREEMENT:</u>	<u>PAGE</u>
1. Creation of the Joint Powers Entity.....	1
2. Functions of the Authority.....	1
3. Powers of the Authority.....	2
4. Term of the Agreement.....	3
5. Bylaws.....	3
6. Membership in the NVSIG.....	3
7. Withdrawal from or Termination of Membership.....	4
8. Termination of Agreement.....	4
9. Disposition of Property and Funds.....	4
10. Amendments.....	5
11. Severability.....	5
12. Liability.....	5
13. Enforcement.....	5
14. Definitions.....	5
15. Signature Page.....	7

EXHIBIT A:
TABLE OF CONTENTS

<u>BYLAWS:</u>	<u>PAGE</u>
I. Powers.....	A-1
II. Board of Directors.....	A-1
III. Officers.....	A-3
IV. Administration.....	A-4
V. Finance.....	A-5
VI. Accounts and Records.....	A-5
VII. Risk Management.....	A-6
VIII. Withdrawal from or Termination of Membership.....	A-6
IX. Involuntary Termination.....	A-7
X. Dissolution and Disposition of Property and Funds.....	A-7
XI. Investment of Funds.....	A-7
XII. Amendment.....	A-8
XIII. Severability.....	A-8
XIV. Effective Date.....	A-8

JOINT POWERS AGREEMENT
TO ESTABLISH, OPERATE AND MAINTAIN A
COVERAGE PROGRAM FOR WORKERS' COMPENSATION

THIS JOINT POWERS AGREEMENT (the "Agreement") is entered into pursuant to the provisions of Title I, Division 7, Chapter 5, Article 1 (Section 6500, et seq.) of the California Government Code ("Government Code"), relating to the joint exercise of powers, between the Public Educational Agencies signatory hereto, for the purpose of operating an agency to be known and designated as the "North Valley Schools Insurance Group."

WITNESSETH:

WHEREAS, the parties herein subscribed determined that it was in the best public interest to join together to establish a joint powers agency for the purpose of establishing a Workers' Compensation coverage program for Public Educational Agencies; and

WHEREAS, it was further determined by such parties that a Workers' Compensation coverage program would be of value on an individual and mutual basis, and would adequately serve the needs of all such parties; and

WHEREAS, Title 1, Division 7, Chapter 5, Article 1 of the Government Code authorizes the joint exercise by two public agencies of any power common to them; and

WHEREAS, on June 1, 1979, such parties entered into a joint powers agreement (the "1979 JP Agreement") for the purpose of creating a joint powers agency for the establishment, operation, and maintenance of a Workers' Compensation coverage program for Public Educational Agencies; and

WHEREAS, the signatories now desire to amend and restate the 1979 JP Agreement to incorporate those amendments to the Government Code that are applicable to the Authority and the Workers' Compensation coverage program.

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL ADVANTAGES TO BE DERIVED THEREFROM, AND IN CONSIDERATION OF THE EXECUTION OF THIS AGREEMENT BY OTHER PUBLIC EDUCATIONAL AGENCIES, each of the parties hereto does agree as follows:

1. CREATION OF THE JOINT POWERS ENTITY

A joint powers entity, separate and apart from the Public Educational Agencies that are signatories hereto, shall be and is hereby and shall hereafter be designated as the North Valley Schools Insurance Group (hereinafter referred to as the "Authority" or "NVSIG").

2. FUNCTIONS OF THE AUTHORITY

A. The Authority is established for the purposes of administering this Agreement, pursuant to the joint powers provisions of the Government Code, and providing the services and

other items necessary and appropriate for the establishment, operation and maintenance of a coverage program for Workers' Compensation claims against the Public Educational Agencies who are Members thereof, and to provide a forum for discussion, study and development of recommendations of mutual interest regarding coverage including, but not limited to, Workers' Compensation.

B. The functions of the Authority are:

- (1) To provide a coverage program for Workers' Compensation claims against the Members of the Authority and, as such, to perform, or contract for the performance of, the financial administration, policy formulation, claim service, legal representation, safety engineering, and other development as necessary for the payment and handling of all Workers' Compensation claims against Members as required by State law. Said payments and handling of Workers' Compensation claims shall be for Member claims that are filed under the laws of the State of California and that arise from facts occurring during the period of a Member's membership in the Authority. NVSIG shall not pay or handle any Workers' Compensation claims which arise out of facts occurring before a Member's membership in the Authority or after termination of its membership in this Authority.
- (2) To provide industrially-injured employees of the Members all of the benefits required under the Workers' Compensation laws.
- (3) To pursue any Member's right of subrogation to the rights of an injured employee against a third party when, in the discretion of the Board of Directors, the same is appropriate. Any and all proceeds resulting therefrom, shall inure to the benefit and shall be deposited in the treasury of the Authority.

C. Pursuant to Section 6505 of the Government Code, the Authority is strictly accountable for all funds received and dispersed by it and, to that end, shall establish and maintain such funds and accounts as may be required by generally accepted accounting principles, or by any provision of law or any resolution of the Authority. In addition, the Board of Directors shall make, or contract with a certified public accountant to conduct an annual audit of the accounts, records, and financial affairs of the Authority.

3. POWERS OF THE AUTHORITY

NVSIG shall have the power and authority to exercise any power common to the Public Educational Agencies which are parties to this Agreement, provided that the same are in furtherance of the functions and objectives of this Agreement as herein set forth. Pursuant to and to the extent required by Section 6509 of the Government Code, the Authority shall be restricted in the exercise of its powers in the same manner as Sutter County Superintendent of Schools is restricted in its exercise of similar powers. If Sutter County Superintendent of Schools shall cease to be a Member, then the Authority shall be restricted in the exercise of its powers in the same manner as Yuba City Unified School District.

4. TERM OF THE AGREEMENT

The 1979 JP Agreement was effective as of June 1, 1979, and the then self-funded plan for Workers' Compensation claims was operative as of 12:01 a.m. on July 1, 1979. This Agreement which amends and restates the 1979 JP Agreement is effective upon final approval of all Members, and shall continue in effect until lawfully amended or terminated as provided herein and in the Bylaws. In the event of a reorganization of one or more of the Public Educational Agencies participating in this Agreement, the successors in interest to the Obligations of any such reorganized Public Educational Agency may be substituted as a party or as parties to this Agreement.

5. BYLAWS

- A. NVSIG shall be governed pursuant to those certain Bylaws, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference, and by any such amendments to the Bylaws as may from time to time be adopted. Wherever in this Agreement "Bylaws" are referred to, said Bylaws shall be those set forth in Exhibit "A," as may be amended. Each party to this Agreement agrees to comply with and be bound by the provisions of said Bylaws and further agrees that the Authority shall be operated pursuant to this Agreement and said Bylaws.
- B. Procedures for amending the Bylaws shall be as provided in the Bylaws so long as not inconsistent with this Agreement. All amendments must be approved by the two-thirds (2/3) vote of the members of the Board of Directors before the amendment shall become effective. Such amendments shall be binding upon all Members of the Authority. The effective date of any amendments will be on July 1st following adoption, unless otherwise stated.
- C. The officers of the Authority shall be elected from within the Board of Directors by the affirmative vote of a majority of the Directors present at the Board of Directors meeting. The principal officers shall be President, Vice President, Secretary, and Treasurer and each shall serve two-year terms, except that the Treasurer's term shall be subject to applicable limitations, if any, in Government Code Section 6505, et. seq. The Treasurer is the designated depository and auditor for the Authority pursuant to Government Code Sections 6505.5 and 6505.6, and shall be bonded as required by Government Code Section 6505.1.

6. MEMBERSHIP IN THE AUTHORITY

- A. Each party to this Agreement must be eligible for membership in NVSIG as defined in the Bylaws and became a Member of the Authority on the effective date of 1979 JP Agreement, except as provided herein below, or by two-thirds (2/3) vote of the Board of Directors within the first year of creation of this Authority. Each party which becomes a Member of the Authority shall be entitled to the rights and privileges of, and shall be subject to the Obligations of, membership as provided in this Agreement and in the Bylaws.
- B. Upon written approval of two-thirds (2/3) vote of the Board of Directors, any School District, Community College District, Regional Occupational Center or program, County

Superintendent of Schools or County Board of Education, charter school, or other public educational agency that is not a party hereto but that desires to join the Authority created hereby may become a Member hereof by executing a copy of this Agreement whereby said School District, Community College District, Regional Occupational Center or program, County Superintendent of Schools or County Board of Education, charter school, or any public educational agency agrees to comply with the terms of this Agreement and of the Bylaws effective as of the date of such execution, at a rate to be set by the Board of Directors.

7. WITHDRAWAL OR REMOVAL FROM MEMBERSHIP

- A. Any party to this Agreement which has completed three (3) complete consecutive years as a Member of the Authority may voluntarily rescind this Agreement and terminate its membership in the Authority. Such termination of membership and rescission of this Agreement shall become effective subject to the conditions and in the manner and means set forth in the Bylaws.
- B. Any party to this Agreement may at any time be removed from membership in the Authority by a vote of two-thirds (2/3) of the members of the Board of Directors as provided by the Bylaws. Such removal from membership shall operate to terminate the Agreement as to such party.

8. TERMINATION OF AGREEMENT

Should parties to this Agreement terminate their membership or be removed from membership in the Authority such that the total annual premium for all parties during the next fiscal year is deemed insufficient by three-fourths (3/4) of the then-Members, this Agreement shall terminate effective the next July 1st, at 12:01 a.m.; provided, however, that the Authority and this Agreement shall continue to exist for the purpose of disposing of all claims, distribution of assets, and all other functions necessary to wind up the affairs of the Authority.

9. DISPOSITION OF PROPERTY AND FUNDS

Since the Authority is created on the shared risk principle, all Members shall share in the overall Obligations of the Authority. Entering or withdrawing Members shall be held accountable for their pro-rata share of the Authority's Obligations.

- A. In the event of the dissolution of the Authority, the complete rescission, or other final termination of this Agreement by all Public Educational Agencies then a party hereto, any property interest remaining in the Authority, following a discharge of all Obligations, shall be disposed of as provided by the Bylaws.
- B. In the event a Member withdraws from this Agreement, any property interest of that Member remaining in the Authority, following discharge of all Obligations attributable to the Authority and its officers and employees, shall be disposed of as provided by the Bylaws.

10. AMENDMENTS

This Agreement may be amended by written agreement signed by all parties to this Agreement; provided; however, that if by a two-thirds (2/3) vote, the Board of Directors agrees in writing to an amendment, the other parties must also agree to said amendment or they shall be involuntarily terminated as parties to this Agreement as provided by the Bylaws.

11. SEVERABILITY

Should any portion, term, condition or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.

12. LIABILITY

- A. Pursuant to the provisions of Section 895, et seq., of the Government Code, the Members are jointly and severally liability for any liability which is otherwise imposed by law upon any one of the Members or upon the Authority for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement. If a Member or the Authority is held liable upon any judgment for damages caused by such act or omission that is in excess of its pro-rata share, the Authority is entitled to contributions from each of the other Members that are parties to the Agreement. A Member's pro-rata share shall be determined in the same manner as for the disposition of property and funds as provided in this Agreement and the Bylaws.
- B. The Authority may insure itself, to the extent deemed necessary by the Board of Directors, against loss, liability, and claims arising out of or connected with this Agreement.

13. ENFORCEMENT

The Authority is hereby given authority to enforce this Agreement. In the event suit is brought pursuant to this Agreement by the Authority and a judgment is recovered against a Member, that Member shall pay all costs incurred by the Authority, including reasonable attorneys' fees as fixed by the court.

14. DEFINITIONS

- A. "Authority" or "NVSIG" shall mean the North Valley Schools Insurance Group created by this Agreement.
- B. "Board of Directors" shall mean the governing board of the Authority established by the Bylaws to direct and control the Authority.
- C. "Claims Adjuster" shall mean a claim adjuster as may be engaged by the Board of Directors for the purpose of determining losses and payments with the respect to the claim fund.

- D. "Contribution" shall mean money, including, but not limited to, deposit premiums and special assessments, paid by a Member to the Authority in return for the handling of its Workers' Compensation claims.
- E. "Employee" shall have the same meaning as provided by Division 3, Part 1, Article 2 (Sections 3350, et seq.) of the California Labor Code, as may be amended.
- F. "Loss Reports" shall mean a report showing a Member's Workers' Compensation claim in detail, including current status.
- G. "Member" shall mean an individual School District, Community College District, Regional Occupational Center or program, the County Board of Education, the County Superintendent of Schools, or charter school which belongs to the NVSIG.
- H. "Obligations" shall include, but not be limited to, all payments required pursuant to the Workers' Compensation laws, together with all Reserves which have been established for the purpose of paying Workers' Compensation claims, together with any other legal obligations incurred by the Authority pursuant to this Agreement.
- I. "Public Educational Agency" shall mean a School District, Community College District, Regional Occupational Center or program, County Board of Education, County Superintendent of Schools, or charter school.
- J. "Reserves" shall mean that part of the Member's contribution held by the Authority to make future Workers' Compensation payments with respect to claims that have been incurred but are unpaid.
- K. "Unallocated Reserves" shall mean that part of the Member's contribution held by the Authority as surplus for "Reserves" and "administrative expenses."
- L. "Self-Funded" (permissively Uninsured) shall mean setting aside funds to pay for losses not covered by insurance.
- M. "Pro-rata Share" calculated by taking an individual Member's total contribution from inception of the JPA to the current date divided by the total contributions accrued by the Authority.

COUNTERPARTS. This Agreement may be executed in counterparts. A copy or original of this document with all signature pages appended together will be deemed a fully, executed original agreement. A facsimile or scanned version of any Party's signature shall be deemed an original signature. Each counterpart shall be deemed an original and the same document for all purposes.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their authorized officers thereunto duly authorized as set forth herein below.

Name of Entity: _____

Date: _____

By: _____

Title: _____

EXHIBIT A

**BYLAWS
OF
NORTH VALLEY SCHOOLS INSURANCE GROUP
(NVSIG)**

PREAMBLE

The North Valley Schools Insurance Group (“Authority” or “NVSIG”) is established for the purpose of providing the services and other items necessary and appropriate for the establishment, operation, and maintenance of a joint program for workers’ compensation protection for the public agencies who are Members hereof, and to provide a forum for discussion, study, development, and implementation of recommendations of mutual interest regarding programs of workers’ compensation coverage.

**ARTICLE I
POWERS**

The powers of the Authority are, as specified in the Joint Powers Agreement, as amended (“Joint Powers Agreement”), to establish and maintain a coverage program for workers’ compensation and as specified in Government Code Section 6508.

**ARTICLE II
BOARD OF DIRECTORS**

- A. A Board of Directors is hereby established to direct and control the Authority.
- B. Each County which has Members shall be assigned positions on the Board of Directors. The number of Board positions for each County shall be based upon the total amount of the prior year’s actual payroll of the Members within each such County as follows:

\$0	to	\$ 40,000,000	=	1 Representative
\$40,000,001	to	\$ 60,000,000	=	2 Representatives
\$60,000,001	to	\$125,000,000	=	3 Representatives
\$125,000,001 or more			=	4 Representatives

Each Board of Director’s position shall be allowed one alternate. The designated director and designated alternate must be employees of a Member located within the County that they represent, and shall be employed by the Member in either a managerial position or a position which the Member has designated as exempt and confidential in relation to the Member’s collective bargaining arrangements. The designated director and designated alternate shall serve at the pleasure of the County that appointed them. Only the designated director or designated alternate may represent their respective County, and each shall be invited to attend all meetings of the Board of Directors.

Annually each May, the Administrator (as described in Article IV herein) shall notify the appropriate entity(ies) in each County of the number of designated directors and designated alternates for said County, as well as provide each County with a list of the current designated

directors and designated alternates. For Counties where the County Office/Dept. of Education (“COE/DOE”) is a Member, the Administrator will contact the COE/DOE and request a written response confirming the names of the designated directors and designated alternates who shall represent said County. For Counties where the COE/DOE is not a Member, the Administrator will contact the Member districts within the County as a group and request a collective written response confirming the names of the designated directors and designated alternates who shall represent said County.

Each Board member shall have one vote, which may be cast only by the designated representative who is in physical attendance at a Board meeting, or the designated alternate who is in physical attendance if the designated representative is absent. No proxy or absentee votes shall be permitted. The Counties shall provide the Authority with annual written notice of their respective designated directors and designated alternates, and at any time a change is made. Vacancies shall be filled as provided in this subparagraph B of Article II.

- C. The Board of Directors may conduct regular, adjourned regular, special, emergency, and adjourned special meetings, provided, however, that it will hold at least one meeting each fiscal year. The date, time, and place for each such meeting shall be fixed by the Board of Directors. All meetings of the Board of Directors shall be called, held, and conducted in accordance with the terms and provisions of the Ralph M. Brown Act (Sections 54950, et seq.) of the California Government Code, as said Act may be modified by subsequent legislation, and as the same may be augmented by rules of the Board of Directors not inconsistent therewith. Except as otherwise provided or permitted by law, all meetings of the Board of Directors shall be open and public. The Board of Directors shall cause minutes of its meetings to be kept, and shall promptly transmit to the Members of the Authority true and correct copies of the minutes of such meetings.
- D. The Board of Directors shall designate a specific location at which it will receive notices, correspondence, and other communications, and shall designate one of its Members as an Officer for the purpose of receiving service on behalf of the Board of Directors. Sections 6503.5 and 53051 of the Government Code require the filing of a statement with the Secretary of State and with the County Clerks.
- F. The Board of Directors may appoint and dissolve working committees from its active Membership or by contract for services of others in keeping with the Joint Powers Agreement and these Bylaws.
- G. The Board of Directors shall determine the amount of the annual contributions as specified in Article V of these Bylaws. The Board of Directors shall also determine the amount of additional assessments during the year, if necessary or appropriate to allow for increased costs and expenses that may occur. The Board of Directors shall ensure that a complete and accurate system of accounting of the funds and properties shall be maintained at all times consistent with generally accepted auditing standards and accounting procedures and principles. The Board of Directors shall determine the manner in which workers’ compensation claims shall be processed. Such processing shall conform to all provisions of law now in effect or later enacted.
- H. The Board of Directors shall be responsible for the ongoing operation of the Authority and is hereby empowered to implement and enforce rules, regulations, and procedures as the Board of Directors may adopt. The Board of Directors shall determine the method for providing workers’ compensation coverage to its Members and the method of processing workers’ compensation claims.

- I. A majority of the members of the Board of Directors shall constitute a quorum for the transaction of business. All actions of the Board shall require the affirmative votes of a majority of the Board members present at a meeting that is duly held and at which a quorum is present.
- J. No one serving on the Board of Directors shall receive any salary or compensation from the Authority. Reasonable expenses incurred while serving at the direction of the Board of Directors shall be reimbursed in accordance with the Authority's policies.

ARTICLE III
OFFICERS

- A. The Officers of the Authority shall be elected from within the Board of Directors by the affirmative vote of a majority of the directors present at the Board of Directors meeting. Any vacancies arising midterm will be filled by appointment by the President. The principal Officers shall be President, Vice President, Secretary, and Treasurer and each shall serve two-year terms, except that the Treasurer's term shall be subject to applicable limitations, if any, in California Government Code Section 6505, et. seq. Elections shall be held at the last regularly scheduled Board of Directors meeting every even numbered year. Any person elected or appointed as an Officer may be removed from that position at any time by a 2/3 vote of the full Board.
- B. The President shall be the Chief Executive Officer and shall have general supervision and direction of the business of the Authority, shall see that all orders and resolution of the Board of Directors are carried into effect, and shall be a Member of all committees appointed by the Board of Directors. The President shall have such other powers and perform such other duties as may be prescribed from time to time by the Board of Directors. In the absence or disability of the President, the Vice President shall be vested with all the powers and authorized to perform all the duties of the President.
- C. The Vice President shall have such powers and perform such duties as may be prescribed from time to time by the Board of Directors or the President. In the absence or disability of the President, the Vice President shall be vested with all the powers and authorized to perform all the duties of the President. The Vice President will transition to President when that position is vacated.
- D. The Secretary shall record, or cause to be recorded, all votes and minutes, and shall give, or cause to be given, notice of all meetings of the Board of Directors when notice is required by law or these Bylaws, and shall have such other powers and perform such other duties as may be prescribed from time to time by the Board of Directors or the President.
- E. The Treasurer shall be Chief Financial Officer of the Authority and shall assume the duties described in Sections 6505.5 and 6505.6 of the California Government Code, as follows:
 - 1. Receive and receipt for all money of the Authority and place it in the treasury so designated by the Board of Directors to the credit of the Authority.
 - 2. Be responsible for the safekeeping and disbursement of all money and financial records of the Authority held by him/her.

3. Pay, when due, out of money of the Authority so held by him/her, all sums payable by the Authority.
 4. Verify and report in writing on the first day of July, October, January and April of each year to the Authority and the Members the amount of money he or she holds for the Authority, the amount of receipts since his or her last report, and the amount paid out since his or her last report.
 5. Exercise such other powers and perform such other duties as may be prescribed from time to time by law or by the Board of Directors or the President.
- F. All persons or Officers who have charge of, handle, or have access to any property of the Authority shall file an official bond in an amount to be determined by the Board of Directors.
- G. The Officers of the Board of Directors shall constitute the Officers' Committee. The Officers' Committee shall be considered a working committee of the Board of Directors, and shall make recommendations to the Board regarding the operations of the NVSIG. The Officers' Committee shall have those powers and functions delegated to it by the Board of Directors.

ARTICLE IV ADMINISTRATION

- A. The Board of Directors shall provide for the administration of the Authority and, except as otherwise provided by law, may delegate such administrative duties that the Board of Directors deems necessary and appropriate to an Administrator.
- B. The Administrator shall be either an independent contractor or employee of the Authority and shall be responsible for the management of the Authority's business, subject to the approval by the Board of Directors or the Officers' Committee.
- C. The duties of the Administrator shall include, but not be limited to:
1. Coordinating and carrying out the Authority's purposes and objectives according to its established policies and procedures, and policy directives from the Board of Directors or the Officers' Committee;
 2. Attending, as a non-voting Member, the meetings of the Board of Directors, and other committees;
 3. Making recommendations on new Member applications;
 4. Representing the Board of Directors and the Authority in dealings with the public and other organizations;
 5. Reporting the Authority's activities to the Members at such times and in such manner as prescribed by the Board of Directors;
 6. Performing such specific duties as are set forth under contract; and

7. Performing other duties as directed by the Board of Directors.

ARTICLE V
FINANCE

- A. The Board of Directors shall annually adopt a budget and make adjustments as appropriate.
- B. The Authority shall operate on a fiscal year from July 1st to June 30th.
- C. Each Member shall pay to the Authority each fiscal year the annual contribution calculated by the Board of Directors pursuant to subparagraph D of this Article V. Payments shall be made in advance, based on an estimated annual contribution calculated by the Board of Directors. Payments will be collected monthly, at rates to be determined by the Board of Directors. Each Member of the Authority hereby agrees to authorize the County Superintendent of Schools to transfer from its general fund, any required contributions as specified in the Joint Powers Agreement or these Bylaws.

Penalties for late payment of the annual contributions are as follows:

1. After due date – 5%
 2. 30 days late – penalty equal to 10% of the annual contribution due
 3. 60 days late – penalty equal to 15% of the annual contribution due
 - 90 days late – penalty equal to 20% of the annual contribution due
 - 120 days late – forfeiture of Membership
- D. The annual contribution for each Member shall be determined by the Board of Directors utilizing “experience modification factors” calculated annually for each Member. The “experience modification factors” are further described in the Authority’s Resolution No. 14-01.
 - E. The annual contribution for each Member will be adjusted to reflect the difference between estimated and actual payroll as reported in the annual financial report to the Department of Education. The adjustment will be determined in the subsequent year and be billed in the second installment of that year.
 - F. Should the total workers’ compensation benefit obligations against all of the Members of the Authority exceed in any year the total annual contributions paid by all of the Members of the Authority for that year, the Members may be assessed by the Board of Directors an additional amount based upon the percentage of each Member’s annual contributions compared to the annual contributions paid by all Members for that year.

ARTICLE VI
ACCOUNTS AND RECORDS

- A. The Treasurer is designated the depository and auditor for the Authority in compliance with California Government Code Sections 6505.5 and 6505.6, and shall be bonded as required by Government Code Section 6505.1.
- B. The Authority is strictly accountable for all funds received and dispersed by it and, to that end, shall establish and maintain such funds and accounts as may be required by generally accepted

accounting principles, or by any provision of law or any resolution of the Authority. Books and records of the Authority in the hands of the Treasurer shall be open to inspection at all reasonable times by representatives of the Members. The Authority as soon as practical after the close of each fiscal year shall give, or cause to be given, a complete written report of all financial activities for such fiscal year to each Member of the Authority.

- C. The Board of Directors shall make, or contract with, a certified public accountant to make an annual audit of the accounts, records, and financial affairs of the Authority. In each case, the minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the California Government Code, and shall conform to generally accepted auditing standards and accounting principles. The audit shall be filed as a public record with each of the Members of the Authority, the auditor of the County where the Authority's principal office is located, and the State Controller within twelve months of the end of the fiscal year or years under examination. Any costs of the audit, including contracts with, or employment of, certified public accountants in making the audit(s) provided for herein, shall be borne by the Authority and shall be a charge against any unencumbered funds of the Authority for that purpose.

ARTICLE VII **RISK MANAGEMENT**

The Board of Directors of the Authority may develop guidelines for risk management practices. Each of the Members hereby agrees to the implementation within its agency of said risk management guidelines as developed by the Board of Directors.

ARTICLE VIII **WITHDRAWAL FROM OR TERMINATION OF MEMBERSHIP**

- A. Any Member, after having completed three (3) consecutive fiscal years as a Member, may withdraw from the Authority and as a party to the Joint Powers Agreement at the end of said third fiscal year, or at the end of any ensuing fiscal year following completion of said third fiscal year, by delivering, prior to January 1 of the fiscal year in which the withdrawal is to occur, to the Board of Directors a resolution from the Member's governing board stating its intent to withdraw. A Member so indicating its intent to withdraw cannot rescind the notice of withdrawal without seeking and obtaining approval of the Board of Directors, which approval may be granted or denied in the sole and absolute discretion by the Board of Directors.
- B. Any Member which terminates its Membership shall be considered for readmission, but will be treated as a new Member and will be required to "buy-in" to the Authority's workers' compensation program in the same manner as new Members, unless such "buy-in" is waived by the Board of Directors.
- C. A Member which withdraws from the Authority shall have no residual rights in any funds or other assets of the Authority, whether or not resulting from the Member's participation in the Authority.
- D. A Member which withdraws from the Authority shall continue to be responsible for the amount of any costs, liabilities, assessments or contingencies due to losses against the Member or the Authority for the program year(s) in which it was a Member.

ARTICLE IX
INVOLUNTARY TERMINATION

- A. A Member may be involuntarily terminated from the Authority at any time upon recommendation of the Board of Directors and a two-thirds (2/3) vote of the authorized members of the Board of Directors. Involuntary termination from the Authority shall have the effect of eliminating the Member as a signatory of the Agreement and as a Member, effective at the end of the fiscal year in which the action is taken or at such other date as the Board of Directors may specify in its sole and absolute discretion. Should a Member be involuntarily terminated from the Authority, the provisions of Article VIII of these Bylaws will apply as though the Member were voluntarily withdrawing as a Member of the Authority. The Member shall continue to be responsible for the amount of any costs, liabilities, assessments or contingencies resulting from the Member's participation in the Authority as set forth in Article VIII of these Bylaws.
- B. Grounds for involuntary termination include, but are not limited to, the following:
1. Failure or refusal of a Member to abide by the Bylaws, any amendment to the Bylaws, or NVSIG's policies.
 2. Failure or refusal to pay contributions or assessments to the Authority.
 3. Persistent failure or refusal to follow risk management practices.
 4. Failure to comply with safety programs adopted by the Authority.
 5. The making of any untrue statement of a material fact by a Member to the Authority, or the failure of a Member to disclose a material fact to the Authority, resulting in fraud, misrepresentation or concealment for the purposes of obtaining or continuing loss protection from the Authority.
- C. A Member which is involuntarily terminated from the Authority shall have no residual rights in any funds or other assets of the Authority, whether or not resulting from the Member's participation in the Authority.

ARTICLE X
DISSOLUTION AND DISPOSITION OF PROPERTY AND FUNDS

In the event of the dissolution of the Authority, the complete rescission, or other final termination of the Joint Powers Agreement by all Members, any surplus money on hand shall be returned to the Members in proportion to the contributions they made in accordance with Government Code Section 6512. Any such distribution will be made to Members at the time of dissolution. Any property acquired by the Authority shall be disposed of in a manner determined by the Board of Directors.

ARTICLE XI
INVESTMENT OF FUNDS

- A. The Board of Directors shall have the power to invest or cause to be invested any money in the treasury pursuant to Section 6509.5 of the California Government Code that is not necessary for the immediate operation of the Authority in such securities as allowed by Section 53601 of the California Government Code.

- B. The level of cash to be retained for the actual operation of the Authority shall be determined by the Board of Directors.
- C. The Treasurer shall report to the Board as required by Government Code Section 53646.
- D. The Board shall adopt and review annually an investment policy.

ARTICLE XII
AMENDMENT

- A. An amendment to these Bylaws may be proposed by any Member of this Authority. The proposed amendment shall be referred to the Board of Directors for its consideration. A copy of the proposed amendment, with the Member's recommendations, shall be forwarded to the Board of Directors for its consideration within a reasonable time. The Board of Directors shall then notify each Member of the proposed amendment and of Board of Directors' recommendation thereon.
- B. All amendments to these Bylaws must be approved by a two-thirds (2/3) vote of the members of the Board of Directors before the amendment shall become effective. Such amendments shall be binding upon all Members of the Authority. The effective date of any amendment will be on the last day of the month following the month of adoption, unless otherwise stated in the amendment.

ARTICLE XIII
SEVERABILITY

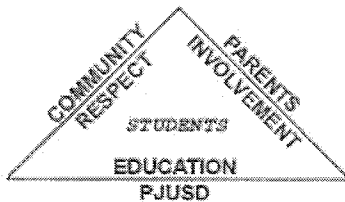
Should any portion, term, condition, or provision of these Bylaws be decided by a court of competent jurisdiction to be illegal, or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.

ARTICLE XIV
EFFECTIVE DATE

These Bylaws became effective on March 30, 2011. Subsequently, they were amended on the following dates:

Revised 5/24/2016
Revised 3/16/2017

**SUICIDE
AWARENESS
AND
PREVENTION PLAN**
PIERCE JOINT UNIFIED SCHOOL DISTRICT



BOARD APPROVAL DATE: MAY 18, 2017

PLAN CONTENTS

DISTRICT, RESOURCES

BOARD POLICY.....	PAGE 2
ADMINISTRATIVE REGULATION.....	PAGE 5
PREVENTION.....	PAGE 9
FOR STAFF.....	PAGE 9
INTERVENTION.....	PAGE 10
IMMINENT RISK.....	PAGE 10
AT RISK.....	PAGE 12
POSTVENTION.....	PAGE 14
STUDENT SUICIDE RISK DOCUMENTATION FORM.....	PAGE 16
GUIDELINES FOR NOTIFYING PARENTS.....	PAGE 17
PARENT CONTACT ACKNOWLEDGEMENT FORM.....	PAGE 18

SUICIDE PREVENTION

The Governing Board recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. To attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by the district, the Superintendent or designee may consult with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, local health agencies, mental health professionals, and community organizations.

(cf. 1020 - Youth Services)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Such measures and strategies shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students in the secondary grades

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others

(cf. 6142.8 - Comprehensive Health Education)

3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 5145.9 - Hate-Motivated Behavior)

SUICIDE PREVENTION (continued)

4. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
5. Crisis intervention procedures for addressing suicide threats or attempts
6. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

Legal Reference: (see next page)

SUICIDE PREVENTION (continued)

Legal Reference:

EDUCATION CODE

215 Student suicide prevention policies
32280-32289 Comprehensive safety plan
49060-49079 Student records
49602 Confidentiality of student information
49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent
5850-5883 Mental Health Services Act

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide, Guidelines for Administrators and Crisis Teams, 2015

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

Preventing Suicide: A Toolkit for High Schools, 2012

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

WEB SITES

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <http://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <http://www.schoolcounselor.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/cg/mh>

California Department of Health Care Services, Suicide Prevention Program:

<http://www.dhcs.ca.gov/services/MH/Pages/SuicidePrevention.aspx>

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

National Association of School Psychologists: <http://www.nasponline.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

Trevor Project: <http://thetrevorproject.org>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services

Administration: <http://www.samhsa.gov>

Policy

adopted: April 20, 2017

PIERCE JOINT UNIFIED SCHOOL DISTRICT

Arbuckle CA

SUICIDE PREVENTION

Staff Development

Suicide prevention training shall be provided to teachers, counselors, and other district employees who interact with students at the secondary level. The training shall be offered under the direction of a district counselor/psychologist and/or in cooperation with one or more community mental health agencies.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth
2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors

(cf. 5131.6 - Alcohol and Other Drugs)

3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent
4. Protective factors that may help to decrease a person's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community
5. Instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health

SUICIDE PREVENTION (continued)

6. School and community resources and services, including resources and services that meet the specific needs of high-risk groups

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

7. District procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide

Instruction

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at appropriate secondary grades and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide
2. Develop coping and resiliency skills and self-esteem
3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent
4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

(cf. 1020 - Youth Services)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5141.6 - School Health Services)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6164.2 - Guidance/Counseling Services)

Intervention

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

SUICIDE PREVENTION (continued)

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, he/she shall promptly notify the principal or school counselor.

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when he/she has reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student. In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment. (Education Code 49602)

(cf. 5141 - Health Care and Emergencies)

A school employee shall act only within the authorization and scope of his/her credential or license. An employee is not authorized to diagnose or treat mental illness unless he/she is specifically licensed and employed to do so. (Education Code 215)

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

(cf. 5138 - Conflict Resolution/Peer Mediation)

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary
2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened
3. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene
4. Removing other students from the immediate area as soon as possible

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5141 - Health Care and Emergencies)

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

(cf. 5125 - Student Records)

SUICIDE PREVENTION (continued)

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether he/she is required, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school.

Postvention

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. He/she shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

(cf. 1112- Media Relations)

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.

PREVENTION

Pierce Joint Unified School District recognizes that prevention of youth suicide, violence, and substance abuse and the early identification and treatment of mental health disorders are most effective when students, staff, parents, and community members have access to prevention information and resources.

SUICIDE PREVENTION TRAINING FOR STAFF SHALL INCLUDE THE FOLLOWING:

1. Research identifying risk factors, such as previous suicide attempt(s), history of depression or mental illness, substance use problems, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor loss, family instability, and other factors
2. Warning signs that may indicate suicidal intentions, including changes in students' appearance, personality, or behavior
 - Youth bereaved by suicide
 - Youth with disabilities, mental illness, or substance abuse
 - Homeless youth
 - LGBTQ youth
 - Youth in the juvenile justice or welfare system
 - Native American youth
 - Youth on the fringes of mainstream social groups
3. Research-based instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health
4. School and community resources and services
5. District procedures for intervening when a student attempts, threatens, or discloses the desire to commit suicide

A training will be provided annually for all teachers and staff:

Keenan Link: www.keenan.safeschools.com – Youth Suicide: Awareness and Prevention

More information on evidence-based programs and practices can be found in [SAMHSA's National Registry of Evidence-Based Programs and Practices](#).

The Trevor Project can be found at: www.thetrevorproject.org

INTERVENTION

The following process should be followed when a staff member becomes aware that a student is experiencing a crisis that may involve risk of harm to self or others:

- When a staff member suspects or has knowledge of a student's suicidal intentions, he/she shall promptly notify the Superintendent, Principal, or designee, who shall then notify the student's parents/guardians as soon as possible. The student may be referred to mental health resources in the school or community.
- Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

IMMINENT RISK

- There is immediate danger to the student's self or others (for example, possible presence of a weapon or other means the student intends to use to harm self or others).
- There is a suicide attempt in progress (for example, the student has taken a drug or medication overdose).

The staff member who suspects or has knowledge of imminent risk will do the following:

- Provide for continuous supervision of the student at risk until an emergency responder arrives, keeping personal safety in mind. Evaluate the environment for safety and remove access to methods or lethal means.
- Notify the administrator or designee.

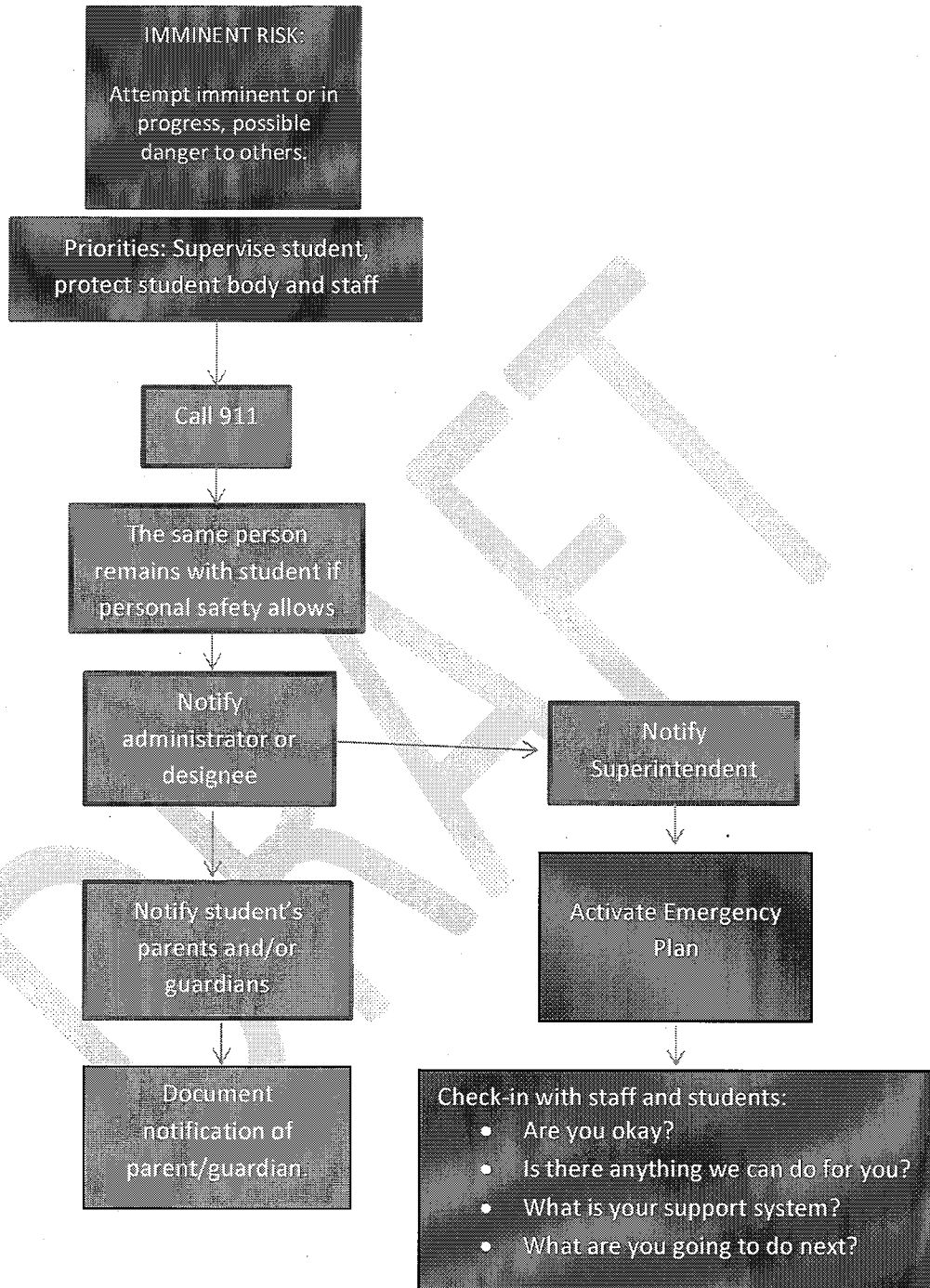
The administrator or other designee will do the following:

- Call 911 or designate a person to call. Be mindful that in the presence of a weapon or danger to others, emergency medical personnel will need the scene secured by law enforcement personnel before they can intervene.
- Notify the Superintendent.

Depending on the situation, the administrator or designee will:

- Even with no danger to others, if a suicide attempt is imminent or in progress, other students need to be removed quickly and calmly from the vicinity. (Execute emergency plan.)
- Notify the student's guardian and/or emergency contact and document the time and content of the conversation.
- Fill out the district's incident report forms.

CHART 1: IMMINENT RISK



A school employee shall act only within the authorization and scope of the employee's credential or license.

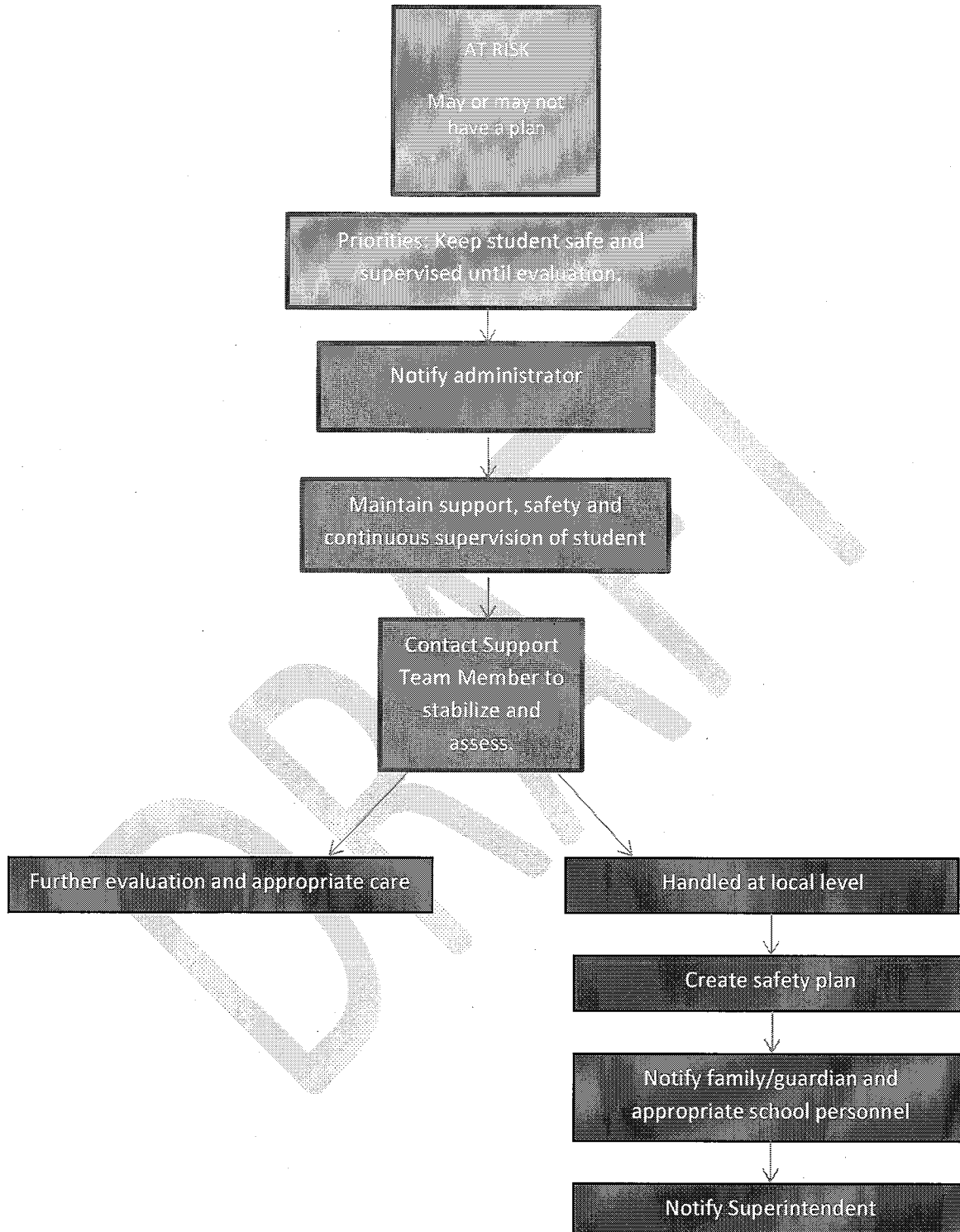
AT RISK

- The student identifies thoughts of death but has no plan, intent to die, or suicidal behavior.
- The student identifies thoughts of death and may have a plan, intent to die or suicidal behavior.
- The student is experiencing some stressors.

The administrator or designee will do the following:

- Remain with the student and provide support, safety, and continuous supervision.
- Contact support team members (school counselor, behavioral counselor, school psychologist, Colusa County Behavioral Health).
- The administrator must be notified if the student will be leaving school grounds.
- If the assessment is that the student needs additional evaluation, appropriate arrangements will be made.

CHART 2: AT RISK



A school employee shall act only within the authorization and scope of the employee's credential or license.

POSTVENTION

Pierce Joint Unified School District recognizes that the death of a student, whether by suicide or other means, is a crisis that affects the entire school and community. In the event of a student's death, it is critical that the school's response be swift, consistent, and intended to protect the student body and community. In the case of a death by suicide, other concerns such as the prevention of suicide contagion will be taken into account.

CONFIRMING THE NEWS AND CONVENING THE EDUCATIONAL SUPPORT TEAM

Upon receiving news of a student's death, including an unconfirmed rumor, a staff member must immediately contact the Superintendent, Principal, and/or designee. Contact must be made whether this is during or outside school hours.

- The Superintendent or designee will :
 - Deploy self-plan (make a plan) and identify key staff who will comprise the support team; i.e., teaching and classified staff, parents, students, and/or community members.
 - Compose a potential "blanket statement" to share with students and staff so the same message is disseminated to everyone.
 - Convene the educational support team which may include:
 - Administrators
 - Behavioral Counselors
 - School Psychologists

BEFORE SCHOOL BEGINS ON THE FIRST DAY

The Superintendent or designee will:

- Release accurate and concise information according to district policy.
- Convene a schoolwide staff meeting to provide accurate information and to identify any potential high-risk students.

EXAMPLE OF ITEMS FOR STAFF MEETING AGENDA

- Assign personnel to identify and address high-risk students.
- Provide accurate information.
- Manage suicide contagion.
- Provide appropriate support to staff or send someone to his/her classroom.
- Make and set a time for debriefing.

Debriefing:

- Debriefing is critical to handling the next crisis better.
- Emphasis on improvement – What? When? Where? Why?

**PIERCE JOINT UNIFIED SCHOOL DISTRICT
STUDENT SUICIDE RISK DOCUMENTATION FORM**

STUDENT INFORMATION		
Date student was identified as possible at risk:		
Name:		
Date of Birth:	Gender:	Grade:
Name of Parent/Guardian:		
Parent/Guardian's Phone Number(s):		
IDENTIFICATION OF SUICIDE RISK		
Who identified student as being at risk? Indicate name where appropriate.		
<input type="checkbox"/> Student (him/herself): <input type="checkbox"/> Parent: <input type="checkbox"/> Teacher: <input type="checkbox"/> Other staff: <input type="checkbox"/> Student/Friend: <input type="checkbox"/> Other:		
Reason for concern:		
RISK ASSESSMENT		
Assessment conducted by:		
Date of assessment:		
Type of assessment conducted:		
Results of assessment:		
NOTIFICATION OF PARENT/GUARDIAN		
Staff who notified parent/guardian:		
Date/time notified:		
Parent Contact Acknowledgement Form signed: <input type="checkbox"/> Yes <input type="checkbox"/> No		
If no, provide reason:		
MENTAL HEALTH REFERRAL		
Student referred to:	Date of Referral:	
Safety Plan developed with student and parent: _____ (date)		
Mental Health Resources List and Student/Parent given to:		
<input type="checkbox"/> Student _____ (date) <input type="checkbox"/> Parent/Guardian _____ (date)		
Staff member to conduct follow-up:	Date of follow-up:	

GUIDELINES FOR NOTIFYING PARENTS

Parents or guardians should be contacted as soon as possible after a student has been identified as being at risk for suicide. The person who contacts the family is typically the principal, school psychologist, or a staff member with a special relationship with the student or family. Staff need to be sensitive toward the family's culture, including attitudes toward suicide, mental health, privacy, and help-seeking.

1. Notify the parents about the situation and ask that they come to the school immediately.
2. When the parents arrive at the school, explain why you think their child is at risk for suicide.
3. Explain the importance of removing from the home (or locking up) firearms and other dangerous items, including over-the-counter and/or prescription medications and alcohol.
4. If the student is at risk and does not need to be hospitalized, discuss available options for individual and/or family therapy. Provide the parents with the contact information of mental health service providers in the community. If possible, call and make an appointment while the parents are with you.
5. Ask the parents to sign the Parent Contract Acknowledgement Form confirming that they were notified of their child's risk and received referrals to treatment.
6. Tell the parents that you will follow-up with them in a few days. If this follow-up conversation reveals that the parent has not contacted a mental health provider:
 - Stress the importance of getting the child help.
 - Discuss why they have not contacted a provider and offer to assist with the process.
7. If the student does not need to be hospitalized, release the student to the parents and notify the site administrator.
8. If the parents refuse to seek services for a child under the age of 18 who you believe is in danger of self-harm, you may need to notify child protective services that the child is being neglected.
9. Document *all* contacts with the parents.

PARENT CONTACT ACKNOWLEDGEMENT FORM

Student Name: _____ Date of Birth: _____

School: _____ Grade: _____

This is to verify that I have spoken with a member of the school's staff

_____ (name) on _____ (date)
concerning my child's suicidal risk. I have been advised to seek the services of a mental health agency or therapist immediately.

I understand that _____ (name of staff member)
will follow-up with me, my child, and the mental health care provider to whom my child has been referred for services within two weeks.

Parent Signature: _____

Date: _____

Parent Contact Information:

Phone: _____

Email: _____

School Staff Member Signature: _____

Date: _____

BP 5030 - Student Wellness Goal: Students will eat healthy foods and be physically active

Indicators of Success:	Baseline	2017/18
1. School meals meet nutritional content guidelines based on sample menus and production records	Compliant	
2. Student participation rates, compared to students eligible, in school breakfast and lunch programs:		
Arbuckle Elementary:		
a. Free Breakfast	(Oct. 2016) 32.23%	
b. Reduced Priced Breakfast	(Oct. 2016) 18.33%	
c. Free Lunch	(Oct. 2016) 73.51%	
d. Reduced Priced Lunch	(Oct. 2016) 66.32%	
e. Full Priced Breakfast	(Oct. 2016) 3.56%	
f. Full Priced Lunch	(Oct. 2016) 44.75%	
Grand Island Elementary:		
a. Free Breakfast	(Oct. 2016) 81.32%	
b. Reduced Priced Breakfast	(Oct. 2016) 77.06%	
c. Free Lunch	(Oct. 2016) 88.55%	
d. Reduced Priced Lunch	(Oct. 2016) 78.82%	
e. Full Priced Breakfast	(Oct. 2016) 63.33%	
f. Full Priced Lunch	(Oct. 2016) 71.67%	
Lloyd G. Johnson Jr. High:		
a. Free Breakfast	(Oct. 2016) 25.6%	
b. Reduced Priced Breakfast	(Oct. 2016) 13.14%	
c. Free Lunch	(Oct. 2016) 62.56%	
d. Reduced Priced Lunch	(Oct. 2016) 50.51%	
e. Full Priced Breakfast	(Oct. 2016) 4.34%	
f. Full Priced Lunch	(Oct. 2016) 13.8%	
Pierce High:		
a. Free Breakfast	(Oct. 2016) 21.82%	
b. Reduced Priced Breakfast	(Oct. 2016) 11.43%	
c. Free Lunch	(Oct. 2016) 53.36%	
d. Reduced Priced Lunch	(Oct. 2016) 43.02%	
e. Full Priced Breakfast	(Oct. 2016) 0.95%	
f. Full Priced Lunch	(Oct. 2016) 9.79%	

BP 5030 - Student Wellness Goal: Students will eat healthy foods and be physically active

Indicators of Success:	Baseline	2017/18
3. Food and beverages sold on campuses outside of the food services program comply with nutrition standards (vending machines)	Compliant	
4. Physical Fitness Results - at least 5 out of 6 standards met		
a. 5th Grade	(15-16) 63.4	
b. 7th Grade	(15-16) 58.9	
c. 9th Grade	(15-16) 64.5	
5. Physical Education minutes offered:		
a. Grades 1-3 (200 min./10 days required)	200 min./10 days	
b. Grades 4-5 (200 min./10 days required)	210 min./10 days	
c. Grade 6 (200 min./10 days required)	400 min./10 days	
d. Grades 7-8 (400 min./10 days required)	450 min./10 days	
e. Grades 9-12 (400 min./10 days/ 2 years required)	460 min./10 days	
Estimated Percent of PE class time spent in moderate to vigorous physical activity		
a. Grades 1-5	(April 2017) 72%	
b. Grades 6-8	(April 2017) 55%	
c. Grades 9-12	(April 2017) 50%	

Pierce Joint Unified School District
540-A 6th Street Arbuckle, CA 95912
(530) 476-2892 * FAX (530) 476-2289
Thursday, April 20, 2017 6:00 pm
Pierce Joint Unified School District
Technology Building
940A Wildwood Road, Arbuckle CA 95912
Regular Board Meeting Minutes

Governing Board:

Abel Gomez, President

John Friel, Vice President

Nadine High, Board Clerk

George Green, Member

Amy Charter, Member

1. CALL TO ORDER

President Abel Gomez called the meeting to order at 6:00 p.m.

Members Present: Amy Charter, John Friel, and Abel Gomez

Absent: Nadine High and George Green;

Nadine High arrived at 7:45 p.m.

Others Present: Carol Geyer, Ron Fisher, Summer Shadley, Daena Meras and Melanie Brackett

Mr. Friel led the *Pledge of Allegiance*

A. *Pledge of Allegiance*

A motion was made by Mr. Friel and seconded by Ms. Charter to approve the agenda. Voting Aye: Mr. Friel, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: Ms. High and Mr. Green

2. APPROVAL OF AGENDA

No one spoke at this time.

No report was given due to a high school activity.

The Board adjourned to the Pierce High School Auditorium at 6:30 p.m. for the 2017 Spring Reclassification Ceremony to honor students reclassified from English Language Learners to English Proficient.

3. HEARING OF THE PUBLIC (Speakers will be given three (3) minutes to speak with a twenty (20) minute limit per topic)

4. PHS Student Body Representative Report

5. *Adjourn to Auditorium for the 2017 Spring Reclassification Ceremony*

The Board reconvened at 7:06 p.m. in the Pierce Joint Unified School District Technology Building to proceed with the meeting.

6. *Proceed with Meeting in the Pierce Joint Unified School District Technology Building*

7. PRINCIPAL'S REPORTS

- A. Arbuckle Elementary
School/Grand Island Elementary School
- B. Lloyd G. Johnson Junior High School
- C. Pierce High School/Arbuckle
Alternative High School

Summer Shadley reported that enrollment is at 636 at Arbuckle Elementary and 58 at Grand Island Elementary. The first grade is going to the Jelly Belly Factory tomorrow. Tuesday the Kindergarten is going to the zoo. It's the annual field trips and

Rojelio time of year. State testing will be done the week of May 1. The UC Extension Office will visit AES on Monday to work with Mr. Gomez on the Healthy Me Jubilee program. It's a kid decathlon with exercising and a healthy eating program that will be done during P.E. The Annual Walk-a-thon was held Friday before the break. The Parent's Club raised about \$9,600. Mrs. Shadley congratulated Alena Anderson, a 5th grader at Grand Island Elementary who placed 2nd in the County Spelling Bee. School Site Council meetings were held at both sites this week. Mr. Gomez asked about the process for fingerprinting volunteers. Mrs. Shadley responded that everyone is fingerprinted if they will be on a bus with students or supervising students. Mr. Gomez asked if the policy pertained to law enforcement officers. Mrs. Geyer outlined the process for fingerprinting volunteers. She explained that volunteers must be fingerprinted in conjunction with the agency they will be volunteering for. The Department of Justice makes each person get fingerprinted for each agency they volunteer for even if they have been fingerprinted for another agency or through their workplace.

Ron Fisher reported that the 8th grade science students at Lloyd G. Johnson Junior High School are building bridges out of popsicle sticks to learn about forces and to see how much weight the bridges can hold. The 7th grade science students have been working in the gardens getting them ready for spring. The 7th graders are going to the Sacramento Zoo tomorrow. They will see a few educational shows while at the zoo. NWEA testing has started this week and will continue for the next few weeks. The Science Showcase is May 25th at 6:30 pm. Summer classes are being planned. Johnson Junior High is excited about the new rooms that will be constructed over the summer. Elective class planning has begun for next year. Mr. Fisher thanked Ms. High and Ms. Charter for their help with interviews over the past few weeks. The enrollment at JJH starting on Monday will be 343.

The following report was read in Mrs. Newman's absence. Mrs. Newman thanked Don Friel for his help while she is out on leave after back surgery. Two students at the Arbuckle Alternative High have completed their coursework for graduation and are working with Patty and Perla to get registered at Woodland Community College. Mrs. Newman and Ms. Schaap have finalized an order for new books at Arbuckle Alternative for next year. A computer curriculum is also being looked at. The Every 15 Minutes Program went well. There will be an assembly tomorrow in the gym. NWEA testing has been completed. State testing will begin the week of May 8th. Seniors that are on track to graduate will be allowed to stay home in the morning and come to school when

testing is complete for the day. A parent letter will be mailed home explaining the testing schedule and the schedule for seniors. Ms. Newman will continue to meet with all juniors when she returns regarding their goals for next year. Ms. Newman reported the following for FFA: Ag Sales team placed 2nd in the State on April 8th. Advanced Parli Pro is competing in the State finals in Fresno. Carlyn Marsh is a State finalist in prepared public speaking and will compete tonight and tomorrow. The small engines team is competing in Fresno. Twenty-three students will attend the FFA State Conference. The drive through tri-tip dinner was a success. Six students competed in project competitions earlier this month. Pierce High is receiving a National Gold FFA Chapter award at the State Conference this weekend. PHS also received star administrator, star counselor, and star advisor awards for the North Valley Section. Currently there are 29 hogs, 58 lambs, 8 steer, 6 goats and multiple chickens and rabbits at the farm for fair projects. She gave the following School Farm report: Almost 700 almond trees were planted on 6 acres. The irrigation system was hooked up and drip lines were installed by students. Trees were staked and the ground was prepped for garden plots. The greenhouse was de-skinned and is now being prepared to become a laying chicken coop. The oats are growing well and will be cut late May depending on the weather. Electric fences will be installed in the next couple of weeks. The barn is at capacity with animal projects. Currently there are 24 hogs and 15 lambs. Two owl boxes have been donated by Hal and Amy Charter and will be installed soon. A soil moisture probe system is being looked into to assist with irrigation. Boxed lamb will be available to the public after the fair from the PHS farm raised lambs.

8. REPORTS:
A. Facilities / Transportation Report

Mrs. Geyer reported that Trent Sommers, the architect for the new high school cafeteria, has reported that the plans have been approved by DSA (Department of School Architects). The bid documents can now be prepared and sent out. The project is set to start in June. The board asked about timelines for putting the project out to bid. Mrs. Geyer said that the bid package should go out within the next couple of weeks. There was discussion regarding timeline. Mrs. Geyer reported that the bid notice for painting Pierce High School went out last week and hopefully the contract will be awarded at the next board meeting. The plans for the project at Lloyd G. Johnson Junior High are almost through DSA. There will not be any work done to the bathrooms as previously thought. Once the plans are approved, the project can go out to bid. The plan is to begin this project by July 1. The District will be installing ladders at the pool that arrived too late last year for installation. The diving boards will also be worked

on. A new lift has been purchased for the District which eliminates the need to borrow one. A committee will be formed for decision making regarding the gym floor project. The committee will be shown the regulations that need to be adhered to. Ms. Charter suggested that the committee visit other high school gyms to get ideas. Training was held last week for two grounds men substitutes. The District will be looking to fill two custodian/bus driver positions that have opened up due to retirements. The District is moving forward with placing fencing between the junior high and the orchard on the south end of the school to keep students away from the ditch. Mrs. Geyer reported that the District is working with the attorneys and current home owners looking to purchase or trade properties. Next week Mrs. Geyer, Duffy Bailey, and Daena Meras will meet with Climatec regarding the Prop 39 monies and the lighting and HVAC projects proposed within the District.

The report was submitted to the Board. There were no complaints and no questions from the Board.

The report was submitted to the Board. Mrs. Geyer reported that this report will be refined for the next school year. There were no questions from the Board.

The report was submitted to the Board. There were no questions.

Mrs. Geyer outlined the new LCAP Dashboard Data Release. She reported that she held a stakeholder meeting to gain input from staff and parents.

The reports were submitted to the Board. Mrs. Geyer reported that the State of California has passed legislature that if water agencies are asked, in writing, to test the water at a school site for lead, they are required to do so. Currently the water agencies within our district are doing periodic testing at our schools but we are taking advantage of this round of testing due to the new bond projects in our district. The tests of the schools within Arbuckle have come back as negative for lead. A letter was also sent to the water agency for Grand Island Elementary. The test has been scheduled, but the results have not been submitted.

No report was given.

No report was given.

B. 3rd Quarter Williams Uniform Complaint Procedure Quarterly Report

C. 3rd Quarter Discipline Report

D. Annual Interdistrict Transfer Report

E. LCAP Dashboard Data Release

F. Water Sampling for Lead Detection Report

9. PJUEA (Pierce Joint Unified Educators Association)

10. CSEA (California School Employees Association)

A motion was made by Mr. Friel and seconded by Ms. Charter to approve the Perkins Grant Waiver: 7/1/17 – 6/30/21. Voting Aye: Mr. Friel, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: Ms. High and Mr. Green

Daena Meras outlined the changes to the budget with this revision. A motion was made by Ms. Charter and seconded by Mr. Friel to approve Resolution #16/17 – 25: Budget Revision. Voting Aye: Mr. Friel, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: Ms. High and Mr. Green

A motion was made by Mr. Friel and seconded by Ms. Charter to approve the Pierce Joint Unified School District Library Plan. Voting Aye: Mr. Friel, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: Ms. High and Mr. Green

There was discussion regarding the severity of offenses and what offenses are under the mandatory expulsion section. A motion was made by Ms. Charter and seconded by Mr. Friel to approve the Pierce Joint Unified School District Discipline Guide. Voting Aye: Mr. Friel, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: Ms. High and Mr. Green

11. Consider and approve **Perkins Grant Waiver:**
7/1/17 – 6/30/21

12. Consider and approve **Resolution #16/17 – 25:**
Budget Revision

13. Consider and approve **Pierce Joint Unified**
School District Library Plan

14. Consider and approve **Pierce Joint Unified**
School District Discipline Guide

25. Consider and approve **Consent Agenda:**
- A. Minutes of March 9, 2017 Regular Board Meeting
 - B. Minutes of March 22, 2017 Special Board Meeting
 - C. Minutes of March 30, 2017 Special Board Meeting
 - D. Warrant List for March 2017
 - E. Interdistrict Transfers:
 - 1. Transferring **IN** for the **2016/17** School Year:
 - a. One (1) Student from Maxwell CA (new)
 - 2. Transferring **OUT** for the **2016/17** School Year:
 - a. One (1) Student to Woodland CA (new)
 - b. Two (2) Students to Colusa CA (new)
 - 3. Transferring **OUT** for the **2017/18** School Year:

- a. Four (4) Students to Woodland CA (1 continuing)
- F. Donations:
 - 1. Wells Fargo Community Support Campaign - AES
 - 2. The Alpha Kappa Chapter of Omega Nu – Shady Creek
 - 3. Dynamix VBC/Kim Travis – PHS Volleyball
 - 4. Bernie Kalfsbeek – GI in Memory of Anna Lou Kaelin
- G. Overnight Field Trip Request:
 - 1. FFA Cal Poly State Finals – San Luis Obispo CA
- H. Contracts:
 - 1. Memorandum of Understanding between Sutter County Superintendent of Schools and Pierce Joint Unified School District for Northern California STREAM Pathways Consortium (NCSPC)
 - 2. Memorandum of Understanding between Sutter County Superintendent of Schools and Pierce Joint Unified School District for the Tri-County Induction Program
 - 3. Installation Agreement Amendment #1 to Agreement Entered into on March 9, 2017 between Pierce Joint Unified School District and Climatec LLC
 - 4. Addendum to Contract Entered into on December 8, 2016 between Pierce Joint Unified School District and JM King Consulting, Inc.
 - 5. Proposal/Agreements between Pierce Joint Unified School District and Jack Schreder & Associates to Prepare Facility Needs Assessment
 - 6. Agreement/Service Order between Pierce Joint Unified School District and Crescerance for Website/App

A motion was made by Mr. Friel and seconded by Ms. Charter to approve the Consent Agenda. Voting Aye: Mr. Friel, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: Ms. High and Mr. Green

26. BOARD POLICIES

A. FIRST READING:

1. BP 0460 – Local Control and Accountability Plan
2. BP/AR 3260 – Fees and Charges
3. AR 4112.22 – Staff Teaching English Learners
4. E 4112.9/42112.9/4312.9 – Employee Notifications
5. AR 4161.1/4361.1 – Personal Illness/Injury Leave
6. AR 4261.1 – Personal Illness/Injury Leave
7. BP 5111 – Admission
8. BP 5111.1 – District Residency
9. BP/AR 5113 – Absences and Excuses
10. BP/AR 5141.52 – Suicide Prevention
11. E 5145.6 – Parental Notifications
12. BP/AR 5148.2 – Before/After School Programs
13. BP 6111 – School Calendar
14. BP 6144 – Controversial Issues
15. BP/AR/E 6174 – Education for English Learners

A motion was made by Ms. Charter and seconded by Mr. Friel to approve the First Reading Board Policies. Voting Aye: Mr. Friel, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: Ms. High and Mr. Green

Suicide Awareness Prevention Plan
Student Wellness Goals and Indicators
Math Placement Policy Review
Tri County Induction Program Presentation
Teacher Absences Report

Mrs. Geyer reported that the bond prices have been finalized. The proceeds from the bonds will be deposited for district use on May 4, 2017. Mrs. Geyer is working on a grant from the State to help reduce chronic absenteeism and suspensions. She has met with the administrators and has decided that the grant dollars would go to hire another counselor for the District. The new counselor would focus on helping decrease chronic absenteeism and alternatives to suspension. Mrs. Geyer commended Paco for his hard work this week with Duffy out of the district. The next couple of weeks there will be several employee recognition days. All of them will be recognized with some small token of thanks.

27. Items to be agendaized for next regular meeting:

28. Superintendent's Report

Mr. Gomez asked if there would be a ground breaking ceremony for the new cafeteria construction. After some discussion, the Board gave direction to go forward with planning a ceremony.

29. Board President’s Report

30. CLOSED SESSION:

A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters:

Certification	Position	Status
Certificated	8 th Grade ELA Teacher – JJH	Resignation
Certificated	6 th Grade Teacher – JJH	Resignation
Certificated	2 nd Grade Teacher – AES	Maternity Leave
Certificated	Long Term Substitute Music Teacher – PHS	Hiring
Certificated	Social Science Teacher – PHS	Hiring
Classified	Custodian – AES	Hiring

B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline / dismissal / release

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code 54956.9 – One Case

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Superintendent: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION for Superintendent’s evaluation

The Board went into CLOSED SESSION at 7:10 p.m.

31. OPEN SESSION

A. Report Action Taken in CLOSED SESSION

The Board reconvened at 8:45 p.m. and reported action taken on the following:

- A. PUBLIC EMPLOYMENT: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss employee matters: **In CLOSED SESSION by unanimous decision, the Board approved the Public Employment.** Voting Aye: Mr. Friel, Ms. Charter, and Mr. Gomez. Voting No: None. Absent: Ms. High and Mr. Green

Certification	Position	Status
Certificated	8 th Grade ELA Teacher – JJH	Resignation
Certificated	6 th Grade Teacher – JJH	Resignation
Certificated	2 nd Grade Teacher – AES	Maternity Leave
Certificated	Long Term Substitute Music Teacher – PHS	Hiring
Certificated	Social Science Teacher – PHS	Hiring
Classified	Custodian – AES	Hiring

- B. PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION to discuss public employee discipline / dismissal / release: **No ACTION was taken**

- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Paragraph (2) or (3) of Subdivision (D) of Government Code 54956.9 – One Case: **No ACTION was taken.**

- D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Superintendent: Pursuant to Government Code sec. 54957, the Board will meet in CLOSED SESSION for Superintendent’s evaluation **No ACTION was taken.**

32. ADJOURN

The Board adjourned at 8:47 p.m.

Carol Geyer, Secretary to the Board
 of Trustees

Pierce Joint Unified School District
540-A 6th Street Arbuckle, CA 95912
(530) 476-2892 * FAX (530) 476-2289

Thursday, May 4, 2017

1:00 p.m.

Pierce Joint Unified School District
Technology Building
940A Wildwood Rd, Arbuckle CA 95912
Special Board Meeting Minutes

Governing Board:

Abel Gomez, President

John Friel, Vice President

Nadine High, Board Clerk

George Green, Member

Amy Charter, Member

1. CALL TO ORDER

President Abel Gomez called the meeting to order at 1:00 p.m.

Members Present: Amy Charter, Abel Gomez, and George Green

Absent: Nadine High and John Friel

Others Present: Carol Geyer, Summer Shadley, Duffy Bailey,
Daena Meras, Trent Sommers, Mike Doherty, and Cathy Marsh

Ms. Charter led the *Pledge of Allegiance*

A. *Pledge of Allegiance*

A motion was made by Ms. Charter and seconded by Mr. Green to approve the agenda. Voting aye: Mr. Green, Ms. Charter and Mr. Gomez. Voting no: None. Absent: Ms. High and Mr. Friel

2. APPROVAL OF AGENDA

No one spoke at this time.

3. HEARING OF THE PUBLIC

Trent Sommers, the architect for the high school multi-purpose room/cafeteria project, let the committee know that the plans for that project have been approved by the Department of State Architects. There are a few minor specifications that he will be working on. He expects the project to go out to bid in a few weeks.

4. Facility Planning Meeting

The committee then began the discussion of building some permanent classrooms at Arbuckle Elementary that would replace some of the portable buildings. This group discussed the type of building they would want to put at that site. Was this building going to match the others already there or be different from the existing? At future meetings further discussion will take place about the look of the new proposed building and its integration with the rest of the site buildings already there. Location of this building was also discussed. Consensus seemed to be that the building would be along 9th Street. At least three portables would be removed. One of these portables may be relocated because it still has useful life.

5. ADJOURN

The Board adjourned at 2:25 p.m.

Carol Geyer, Secretary to the Board
of Trustees

APY280 1.00.03

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 04/07/2017

FUND : 01

GENERAL FUND/COUNTY SCH. SRV.

04/06/17 PAGE 10

OBJECT	DESCRIPTION	AMOUNT
4300	MATERIALS AND SUPPLIES	2,722.60
4400	NONCAPITALIZED EQUIPMENT	2,134.86
5200	TRAVEL AND CONFERENCE	1,216.14
5500	OPERATIONS & HOUSEKEEPING SERV	3,895.44
5600	RENTALS, LEASES AND REPAIRS	5,506.11
5800	CONSULTING SERV/OPERATING EXP	5,758.32
5900	COMMUNICATIONS	72.35
TOTAL FUND :		21,305.82

APY280 L.00.03

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 04/07/2017

FUND : 95

STUDENT BODY FUND

04/06/17 PAGE 11

OBJECT	DESCRIPTION	AMOUNT
5800	CONSULTING SERV/OPERATING EXP	840.60
	TOTAL FUND :	840.60
	TOTAL DISTRICT:	22,146.42

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BILL WARRANT REGISTER
FOR WARRANTS DATED 04/07/2017

BATCH 0038 AP

6998

Vendor#	Vendor name (remitt)	SCHOOL	Warrant	GOAL	OBJECT	Amount
004466	LISA BURNUM PV-001097	FLD NOT USED	386090	REGULAR EDUCATION, K-12 WARRANT TOTAL	TRAVEL AND CONFERENCE	194.74 \$194.74 *
005264	DE LAGE LANDEN PUBLIC FINANCE PV-001101	FLD NOT USED	386091	UNDISTRIBUTED REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 WARRANT TOTAL	COPY MACHINE MAINTENANCE COPY MACHINE MAINTENANCE COPY MACHINE MAINTENANCE	1,429.08 2,200.08 1,641.51 \$5,270.67 *
005339	DIGNITY HEALTH MED FDTN PV-001106	FLD NOT USED	386092	UNDISTRIBUTED WARRANT TOTAL	PHYSICAL EXAMS	45.60 \$45.60 *
004859	FLORA FRESH INC PO-000463	PIERCE HIGH SCHOOL	386093	VOCATIONAL EDUCATION WARRANT TOTAL	MATERIALS AND SUPPLIES	586.39 \$586.39 *
000127	FRONTIER PV-001110	FLD NOT USED	386094	UNDISTRIBUTED WARRANT TOTAL	COMMUNICATIONS	72.35 \$72.35 *
000731	GLENN CO OFFICE OF EDUC PV-001105	FLD NOT USED	386095	UNDISTRIBUTED WARRANT TOTAL	CONSULTING SERV/OPERATING EXP	1,344.50 \$1,344.50 *
005246	GREAT AMERICA FINANCIAL SVCS. PV-001108	FLD NOT USED	386096	REGULAR EDUCATION, K-12 WARRANT TOTAL	CONSULTING SERV/OPERATING EXP	3,011.64 \$3,011.64 *
004902	GEORGE GRIFFIN PV-001094	GRAND ISLAND ELEMENTARY SCHOOL	386097	REGULAR EDUCATION, K-12 WARRANT TOTAL	TRAVEL AND CONFERENCE	250.38 \$250.38 *
005183	AMY HANNON-KORYNITA PV-001090	JOHNSON JR HIGH SCHOOL	386098	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	84.02 \$84.02 *
005543	HT DEPOF.COM PO-0000481	ARBUCKLE ELEMENTARY SCHOOL	386099	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	279.26 \$279.26 *
001787	INLAND BUSINESS SYSTEMS PV-001103 PV-001107 PV-001109	FLD NOT USED PIERCE HIGH SCHOOL ARBUCKLE ELEMENTARY SCHOOL	386100	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 WARRANT TOTAL	CONSULTING SERV/OPERATING EXP COPY MACHINE MAINTENANCE MATERIALS AND SUPPLIES	1,356.58 235.44 42.74 \$1,634.76 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

FOR WARRANTS DATED 04/07/2017

BATCH 0038 AP

6998

Vendor#	Vendor name (rem't)	Warrant	GOAL	OBJECT	Amount
005281	CAROL KEISER PV-001089	PIERCE HIGH SCHOOL 386101	VOCATIONAL EDUCATION WARRANT TOTAL	TRAVEL AND CONFERENCE	101.87 *
000483	BLAKE KITCHEN PV-001095	GRAND ISLAND ELEMENTARY SCHOOL 386102	REGULAR EDUCATION, K-12 WARRANT TOTAL	TRAVEL AND CONFERENCE	69.55 *
005193	GARY LEDERER PV-001092	PIERCE HIGH SCHOOL 386103	VOCATIONAL EDUCATION WARRANT TOTAL	MATERIALS AND SUPPLIES	16.18 *
001233	RANDY MARLER PV-001093	JOHNSON JR HIGH SCHOOL 386104	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	42.87 *
003755	MJB WELDING INC PV-001098 PV-001099 PV-001100	FLD NOT USED FLD NOT USED FLD NOT USED 386105	UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	70.65 67.29 61.46 \$199.40 *
000376	NASCO MODESTO PO-000426	PIERCE HIGH SCHOOL 386106	VOCATIONAL EDUCATION WARRANT TOTAL	MATERIALS AND SUPPLIES	1,412.07 \$1,412.07 *
000094	PACIFIC GAS & ELECTRIC CO PV-001104 PV-001111	FLD NOT USED FLD NOT USED FLD NOT USED 386107	UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED WARRANT TOTAL	GAS AND ELECTRICITY GAS AND ELECTRICITY	17.12 638.45 \$675.57 *
004206	RECOLOGY BUTTE PV-001102	COLUMA COUNTIES FLD NOT USED 386108	UNDISTRIBUTED WARRANT TOTAL	GARBAGE	3,219.87 \$3,219.87 *
000310	SCHOOL SPECIALTY INC PO-000476	ARBUCKLE ELEMENTARY SCHOOL 386109	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	59.67 \$59.67 *
001750	SCOE PO-000260	FLD NOT USED 386110	REGULAR EDUCATION, K-12 WARRANT TOTAL	TRAVEL AND CONFERENCE	300.00 \$300.00 *
005061	SUMNER SHADLEY PV-001091	ARBUCKLE ELEMENTARY SCHOOL 386111 GRAND ISLAND ELEMENTARY SCHOOL	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 WARRANT TOTAL	TRAVEL AND CONFERENCE TRAVEL AND CONFERENCE	35.31 69.55 \$104.86 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BILL WARRANT REGISTER
FOR WARRANTS DATED 04/07/2017

BATCH 0038 AP
6998

Vendor#	Vendor name (remit)	Warrant	GOAL	OBJECT	Amount
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005386	STRICTLY TECHNOLOGY LLC	386112	REGULAR EDUCATION, K-12	NONCAPITALIZED EQUIPMENT	237.21
	PO-000499		DO-AES	NONCAPITALIZED EQUIPMENT	237.21
			DO-GIES	NONCAPITALIZED EQUIPMENT	948.81
			DO-PHS	NONCAPITALIZED EQUIPMENT	711.63
			DO-UJH	NONCAPITALIZED EQUIPMENT	\$2,134.86 *
			WARRANT TOTAL		

003025	GARY TEAGUE	386113	REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	194.74
	PV-001096		FLD NOT USED	WARRANT TOTAL	\$194.74 *

004620	ELLEN VOORHEES	386114	UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	840.60
	PV-001112		FLD NOT USED	WARRANT TOTAL	\$840.60 *

***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS:	25	TOTAL AMOUNT OF WARRANTS:	\$22,146.42*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS:	25	TOTAL AMOUNT OF WARRANTS:	\$22,146.42**

APY280 1.00.03

DISTRICT: 034 PIERCE JT. UNIF. SCH. DIST.

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 04/14/2017

FUND : 01

GENERAL FUND/COUNTY SCH. SRV.

04/13/17 PAGE 9

BATCH 39

OBJECT	DESCRIPTION	AMOUNT
4200	BOOKS OTHER THAN TEXTBOOKS	126.00
4300	MATERIALS AND SUPPLIES	16,881.71
4400	NONCAPITALIZED EQUIPMENT	7,145.53
5200	TRAVEL AND CONFERENCE	1,905.36
5500	OPERATIONS & HOUSEKEEPING SERV	4,785.98
5600	RENTALS, LEASES AND REPAIRS	219.06
5800	CONSULTING SERV/OPERATING EXP	11,029.75
TOTAL FUND :		42,093.39

APY280 L.00.03

DISTRICT: 034 PIERCE JR. UNIF. SCH. DIST.

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 04/14/2017

FUND : 13

CAFETERIA FUND

04/13/17 PAGE 10

OBJECT	DESCRIPTION	AMOUNT
4300	MATERIALS AND SUPPLIES	5.36
4700	FOOD	1,714.35
	TOTAL FUND :	1,719.71

DISTRICT: 034 PIERCE JR. UNIF. SCH. DIST.

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 04/14/2017

FUND : 25

CAPITAL FACILITIES FUND

OBJECT	DESCRIPTION	AMOUNT
5800	CONSULTING SERV/OPERATING EXP	50.00
	TOTAL FUND :	50.00
	TOTAL DISTRICT:	43,863.10

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

FOR WARRANTS DATED 04/14/2017
6998

BATCH 0039 AP

Vendor#	Vendor name (rem't)	SCHOOL	Warrant	GOAL	OBJECT	Amount
001120	A-Z BUS SALES INC	SCHOOL	386260			
	CM-000014	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	216.90-
	PV-001124	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	97.64
	PV-001125	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	8,596.43
	PV-001126	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	239.04
	PV-001127	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	72.59
				WARRANT TOTAL		\$8,788.80 *
002380	ALHAMBRA		386261			
	PV-001138	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	105.80
		FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	25.18
		FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	58.49
				WARRANT TOTAL		\$189.47 *
000128	ALSCO-GEYER IRRIGATION INC		386262			
	PV-001137	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	642.60
				WARRANT TOTAL		\$642.60 *
004503	ALSCO-GEYER/ACE HARDWARE		386263			
	PO-000269	PIERCE HIGH SCHOOL		VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	184.12
	PO-000449	PIERCE HIGH SCHOOL		VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	274.87
	PO-000450	PIERCE HIGH SCHOOL		VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	98.31
	PV-001141	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	776.70
				WARRANT TOTAL		\$1,334.00 *
000139	ARBUCKLE FOOD CENTER		386264			
	PV-001133	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	81.06
		FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	5.36
				WARRANT TOTAL		\$86.42 *
000141	ARBUCKLE PUBLIC UTILITIES		386265			
	PV-001130	FLD NOT USED		UNDISTRIBUTED	WATER	4,228.31
	PV-001131	FLD NOT USED		UNDISTRIBUTED	WATER	42.00
				WARRANT TOTAL		\$4,270.31 *
001828	DWIGHT BAILEY		386266			
	PV-001147	PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	500.00
				WARRANT TOTAL		\$500.00 *
005301	MICHAEL BARBER		386267			
	PV-001146	PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	80.18
				WARRANT TOTAL		\$80.18 *
000174	BEELER TRACTOR CO		386268			
	PV-001139	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	99.40
				WARRANT TOTAL		\$99.40 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0039 AP
6998

Vendor#	Vendor name (remitt)	SCHOOL	Warrant	GOAL	OBJECT	Amount
000179	BUSWEST NORTH		386269			
	PV-001121	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	31.79
	PV-001122	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	36.66
				WARRANT TOTAL		\$68.45 *
003208	CDW-G COMPUTING SOLUTIONS		386270			
	PO-000408	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	26.00
				WARRANT TOTAL		\$26.00 *
000071	CLOSE LUMBER INC		386271			
	PV-001123	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	552.27
				WARRANT TOTAL		\$552.27 *
000295	COLUSA CO WATER WORKS DIST #1		386272			
	PV-001135	FLD NOT USED		UNDISTRIBUTED	WATER	120.00
				WARRANT TOTAL		\$120.00 *
000044	COLUSA MOTOR SALES		386273			
	PV-001128	FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	74.80
				UNDISTRIBUTED	MATERIALS AND SUPPLIES	916.84
				WARRANT TOTAL		\$991.64 *
005138	EVERBANK COMMERCIAL FINANCE		386274			
	PV-001144	GRAND ISLAND ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	COPY MACHINE MAINTENANCE	219.06
				WARRANT TOTAL		\$219.06 *
004850	FAGEN FRIEDMAN & FULFROST LLP		386275			
	PV-001145	FLD NOT USED		UNDISTRIBUTED	LEGAL FEES	8,274.75
				WARRANT TOTAL		\$8,274.75 *
001459	DONALD FRIEL		386276			
	PV-001116	PIERCE HIGH SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	73.80
				WARRANT TOTAL		\$73.80 *
003755	MJB WELDING INC		386277			
	PO-000442	PIERCE HIGH SCHOOL		VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	1,938.60
				WARRANT TOTAL		\$1,938.60 *
000094	PACIFIC GAS & ELECTRIC CO		386278			
	PV-001134	FLD NOT USED		UNDISTRIBUTED	GAS AND ELECTRICITY	395.67
				WARRANT TOTAL		\$395.67 *
000233	PJUSD REVOLVING ACCOUNT		386279			
	RC-000007	FLD NOT USED		UNDISTRIBUTED	NONCAPITALIZED EQUIPMENT	7,145.53
				REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	1,560.00
				PIERCE HIGH SCHOOL	CONSULTING SERV/OPERATING EXP	800.00
				PIERCE HIGH SCHOOL	CONSULTING SERV/OPERATING EXP	835.00

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

FOR WARRANTS DATED 04/14/2017

BATCH 0039 AP

6998

Vendor#	Vendor name (rem't)	Warrant	GOAL	OBJECT	Amount
000682	PLANT ELECTRIC SUPPLY				
	PV-001140 FLD NOT USED		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	142.47
	PV-001142 FLD NOT USED		REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	50.00
			REGULAR EDUCATION, K-12	CONSULTING SERV/OPERATING EXP	550.00
			UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	50.00
			WARRANT TOTAL		\$11,133.00 *
005347	LISA NILSEN RAYMOND				
	PV-001114 FLD NOT USED		UNDISTRIBUTED	TRAVEL AND CONFERENCE	27.82
			WARRANT TOTAL		\$27.82 *
001861	RON RECTOR				
	PV-001118 FLD NOT USED		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	42.90
	PV-001119 FLD NOT USED		SCHOOL, REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	48.15
			WARRANT TOTAL		\$91.05 *
005449	MARY REILLY				
	PV-001113 FLD NOT USED		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	111.06
			WARRANT TOTAL		\$111.06 *
000388	CINDY RODE				
	PV-001117 FLD NOT USED		REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	99.55
			WARRANT TOTAL		\$99.55 *
001535	ROHRER BROS INC				
	PV-001129 FLD NOT USED		UNDISTRIBUTED	FOOD	1,714.35
			WARRANT TOTAL		\$1,714.35 *
003466	SAC-VAL				
	PV-001120 FLD NOT USED		UNDISTRIBUTED	MATERIALS AND SUPPLIES	344.27
			WARRANT TOTAL		\$344.27 *
004971	SCHOLASTIC BOOK FAIRS				
	PV-001132 FLD NOT USED		REGULAR EDUCATION, K-12	BOOKS OTHER THAN TEXTBOOKS	126.00
			WARRANT TOTAL		\$126.00 *
005397	STEVENSON PEST CONTROL				
	PV-001136 FLD NOT USED		UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	370.00
			WARRANT TOTAL		\$370.00 *
005386	STRICTLY TECHNOLOGY LLC				
	PO-000510 DO-AES		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	237.21
			WARRANT TOTAL		\$237.21 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BILL WARRANT REGISTER
FOR WARRANTS DATED 04/14/2017

BATCH 0039 AP

6998

Vendor#	Vendor name (rem't)	Warrant	GOAL	OBJECT	Amount
004205	JEFFREY STUIVENBERG	386290	UNDISTRIBUTED	TRAVEL AND CONFERENCE	119.84
	PV-001115	FLD NOT USED	WARRANT TOTAL		\$119.84 *

003982	THE TREMONT GROUP	386291	VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	418.98
	PV-001148	PIERCE HIGH SCHOOL	WARRANT TOTAL		\$418.98 *

005556	WILLIAMS POLICE DEPARTMENT	386292	UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	200.00
	PV-001143	PIERCE HIGH SCHOOL	WARRANT TOTAL		\$200.00 *

***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS:	33	TOTAL AMOUNT OF WARRANTS:	\$43,863.10*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS:	33	TOTAL AMOUNT OF WARRANTS:	\$43,863.10**

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 04/21/2017

FUND : 01

GENERAL FUND/COUNTY SCH.SRV.

DATA 40

OBJECT	DESCRIPTION	AMOUNT
3400	HEALTH & WELFARE	15,487.00
4300	MATERIALS AND SUPPLIES	5,768.28
4400	NONCAPITALIZED EQUIPMENT	1,121.68
5200	TRAVEL AND CONFERENCE	2,777.39
5800	CONSULTING SERV/OPERATING EXP	3,645.68
5900	COMMUNICATIONS	427.66
9514	HEALTH/WELFARE LIAB	14,946.00
	TOTAL FUND :	44,173.69

DISTRICT: 034 PIERCE JR. UNIF. SCH. DIST.

COLUMBIA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 04/21/2017

FUND : 13

CAFETERIA FUND

OBJECT	DESCRIPTION	AMOUNT
4700	FOOD	3,973.97
5800	CONSULTING SERV/OPERATING EXP	423.60
	TOTAL FUND :	4,397.57
	TOTAL DISTRICT:	48,571.26

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST. BILL WARRANT REGISTER BATCH 0040 AP
 FOR WARRANTS DATED 04/21/2017 6998

Vendor#	Vendor name (remitt)	SCHOOL	Warrant	GOAL	OBJECT	Amount
001120	A-Z BUS SALES INC	FLD NOT USED	386489	UNDISTRIBUTED	MATERIALS AND SUPPLIES	38,42 *
	PV-001155	FLD NOT USED		WARRANT TOTAL		\$38,42 *
001350	ACADEMIC INNOVATIONS	DO-PHS	386490	REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	495.00 *
	PO-000517			WARRANT TOTAL		\$495.00 *
005524	BIOLOGY PRODUCTS.COM	PIERCE HIGH SCHOOL	386491	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	267.91 *
	PO-000386			WARRANT TOTAL		\$267.91 *
003371	BOARD OF EQUALIZATION	FLD NOT USED	386492	UNDISTRIBUTED	FUEL	51.64 *
	PV-001154	FLD NOT USED		WARRANT TOTAL		\$51.64 *
000179	BUSWEST NORTH	FLD NOT USED	386493	UNDISTRIBUTED	MATERIALS AND SUPPLIES	167.85 *
	PV-001158	FLD NOT USED		WARRANT TOTAL		\$167.85 *
005400	CINTAS	FLD NOT USED	386494	UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	338.00
	PV-001159	FLD NOT USED		UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	62.85
		FLD NOT USED		UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	423.60
				WARRANT TOTAL		\$824.45 *
005555	CLASS CREATOR	ARBUCKLE ELEMENTARY SCHOOL	386495	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	896.00 *
	PO-000536			WARRANT TOTAL		\$896.00 *
001422	CORWIN	FLD NOT USED	386496	REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	598.00 *
	PO-000488			WARRANT TOTAL		\$598.00 *
000429	CRYSTAL CREAMERY	FLD NOT USED	386497	UNDISTRIBUTED	FOOD	3,973.97 *
	PV-001151	FLD NOT USED		WARRANT TOTAL		\$3,973.97 *
000028	DEPT OF JUSTICE	FLD NOT USED	386498	UNDISTRIBUTED	FINGERPRINTING	352.00 *
	PV-001149	FLD NOT USED		WARRANT TOTAL		\$352.00 *
003887	EPEES SOFTWARE	FLD NOT USED	386499	UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	199.00 *
	PO-000524			WARRANT TOTAL		\$199.00 *
005534	FLYERS ENERGY LLC	FLD NOT USED	386500	UNDISTRIBUTED	FUEL	697.04
	PV-001156			UNDISTRIBUTED		

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST. FOR WARRANTS DATED 04/21/2017 BATCH 0040 AP 6998

Vendor#	Vendor name (remitt)	Warrant	GOAL	OBJECT	Amount
004136	GERLINGER STEEL	PIERCE HIGH SCHOOL	VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	674.93
	PO-000528		WARRANT TOTAL		\$674.93 *
002384	KAGAN COOPERATIVE LEARNING	DO-JJH	REGULAR EDUCATION, K-12	TRAVEL AND CONFERENCE	758.80
	PO-000515		WARRANT TOTAL		\$758.80 *
004899	PLEASANT AIR COMPANY		UNDISTRIBUTED	MATERIALS AND SUPPLIES	724.32
	PV-001157		WARRANT TOTAL		\$724.32 *
000639	QUILL CORPORATION		UNDISTRIBUTED	MATERIALS AND SUPPLIES	132.13
	PO-000498		WARRANT TOTAL		\$132.13 *
000841	TRI-COUNTY SCHOOLS		UNDISTRIBUTED	HEALTH & WELFARE-CLASSIFIED	6,865.00
	PV-001152		UNDISTRIBUTED	HEALTH & WELFARE-CLASSIFIED	502.00
			UNDISTRIBUTED	HEALTH & WELFARE-CLASSIFIED	8,120.00
			UNDISTRIBUTED	HEALTH/WELFARE LIAB	14,946.00
			WARRANT TOTAL		\$30,433.00 *
005545	U.S. BANK CORP PAYMENT SYSTEM		UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	79.00
	PV-001153		UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	2,614.83
			UNDISTRIBUTED	TRAVEL AND CONFERENCE	925.59
			VOCATIONAL EDUCATION	NONCAPITALIZED EQUIPMENT	1,121.68
			WARRANT TOTAL		\$4,741.10 *
000610	VERIZON WIRELESS		UNDISTRIBUTED	COMMUNICATIONS	427.66
	PV-001150		WARRANT TOTAL		\$427.66 *
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 19	TOTAL AMOUNT OF WARRANTS:		\$48,571.26*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS: 19	TOTAL AMOUNT OF WARRANTS:		\$48,571.26**

COLUSA COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE SUMMARY BY OBJECT
FOR WARRANTS DATED 04/28/2017

FUND : 01

GENERAL FUND/COUNTY SCH. SRV.

BATCH 11

OBJECT	DESCRIPTION	AMOUNT
3400	HEALTH & WELFARE	5,946.32
4200	BOOKS OTHER THAN TEXTBOOKS	493.87
4300	MATERIALS AND SUPPLIES	22,887.05
5200	TRAVEL AND CONFERENCE	632.19
5500	OPERATIONS & HOUSEKEEPING SERV	73,999.37
5600	RENTALS, LEASES AND REPAIRS	863.82
5800	CONSULTING SERV/OPERATING EXP	15,813.98
5900	COMMUNICATIONS	950.00
9514	HEALTH/WELFARE LIAB	136,406.50
9516	WORKER'S COMP LIAB	13,204.00
	TOTAL FUND :	271,197.10

OBJECT	DESCRIPTION	AMOUNT
4300	MATERIALS AND SUPPLIES	545.77
	TOTAL FUND :	545.77
	TOTAL DISTRICT:	271,742.87

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.
FOR WARRANTS DATED 04/28/2017
6998

BATCH 0041 AP

Vendor#	Vendor name (remitt)	SCHOOL	Warrant	GOAL	OBJECT	Amount
001828	DWIGHT BATTLEY	FLD NOT USED	386620	UNDISTRIBUTED	TRAVEL AND CONFERENCE	101.65
	PV-001160	FLD NOT USED		UNDISTRIBUTED	TRAVEL AND CONFERENCE	130.54
				WARRANT TOTAL		\$232.19 *
002124	CALIFORNIA'S VALUED TRUST	FLD NOT USED	386621	REGULAR EDUCATION, K-12	HEALTH & WELFARE-CERTIFICATED	5,946.32
	PV-001176	FLD NOT USED		UNDISTRIBUTED	HEALTH/WELFARE LIAB	136,406.50
				WARRANT TOTAL		\$142,352.82 *
002466	COLUSA COUNTY FARM	PIERCE HIGH SCHOOL	386622	VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	4,578.99
	PO-000366			WARRANT TOTAL		\$4,578.99 *
000043	COLUSA COUNTY OFFICE OF ED	FLD NOT USED	386623	UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	2,100.00
	PV-001180	FLD NOT USED		UNDISTRIBUTED	WORKER'S COMP LIAB	13,204.00
	PV-001181	FLD NOT USED		WARRANT TOTAL		\$15,304.00 *
005271	CRESCERANCE	FLD NOT USED	386624	REGULAR EDUCATION, K-12	CONSULTING SERV/OPERATING EXP	9,500.00
	PV-001175			WARRANT TOTAL		\$9,500.00 *
003861	DINN BROS. INC.	GRAND ISLAND ELEMENTARY SCHOOL	386625	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	44.35
	PO-000513	ARBUCLE ELEMENTARY SCHOOL		REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	1,309.25
	PO-000520			WARRANT TOTAL		\$1,353.60 *
004334	JODY EHRKE	ARBUCLE ELEMENTARY SCHOOL	386626	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	71.88
	PV-001162			WARRANT TOTAL		\$71.88 *
005467	ENTOURAGE YEARBOOKS	FLD NOT USED	386627	UNDISTRIBUTED	MATERIALS AND SUPPLIES	545.77
	PV-001178			WARRANT TOTAL		\$545.77 *
005380	FESTIVALS OF MUSIC	FLD NOT USED	386628	REGULAR EDUCATION, K-12	CONSULTING SERV/OPERATING EXP	1,016.00
	PV-001182	FLD NOT USED		REGULAR EDUCATION, K-12	CONSULTING SERV/OPERATING EXP	936.00
				WARRANT TOTAL		\$1,952.00 *
002651	FIRST NATIONAL BANK OMAHA	FLD NOT USED	386629	UNDISTRIBUTED	CONSULTING SERV/OPERATING EXP	403.65
	PV-001165			WARRANT TOTAL		\$403.65 *
005482	HIGBY'S COUNTRY FEED INC.	PIERCE HIGH SCHOOL	386630	VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES	3,997.08

Vendor#	Vendor name (rem't)	Warrant	GOAL	OBJECT	Amount
002896	HODGES BADGE CO INC PO-000519	ARBUCKLE ELEMENTARY SCHOOL	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	76.50
			WARRANT TOTAL		\$3,997.08 *
001787	INLAND BUSINESS SYSTEMS PV-001168 PV-001169 PV-001170 PV-001171	PIERCE HIGH SCHOOL FLD NOT USED GRAND ISLAND ELEMENTARY SCHOOL ARBUCKLE ELEMENTARY SCHOOL	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12	COPY MACHINE MAINTENANCE CONSULTING SERV/OPERATING EXP COPY MACHINE MAINTENANCE MATERIALS AND SUPPLIES	235.44 1,356.58 78.38 158.70
			WARRANT TOTAL		\$1,829.10 *
002978	J.W. PEPPER & SONS INC PO-000465	PIERCE HIGH SCHOOL	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	276.35
			WARRANT TOTAL		\$276.35 *
005526	KAPLAN HIGHER LEARNING PO-000393	PIERCE HIGH SCHOOL	REGULAR EDUCATION, K-12	MATERIALS AND SUPPLIES	8,350.00
			WARRANT TOTAL		\$8,350.00 *
005281	CAROL KEISER PV-001164	PIERCE HIGH SCHOOL PIERCE HIGH SCHOOL	VOCATIONAL EDUCATION VOCATIONAL EDUCATION	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	140.00 43.12
			WARRANT TOTAL		\$183.12 *
005227	LIBBOWITZ & BROWN OPTOMETRIST PO-000495 PO-000502	FLD NOT USED FLD NOT USED	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12	CONSULTING SERV/OPERATING EXP CONSULTING SERV/OPERATING EXP	188.00 80.00
			WARRANT TOTAL		\$268.00 *
003365	NOR-CAL TROPHIES PV-001166	FLD NOT USED	UNDISTRIBUTED	MATERIALS AND SUPPLIES	49.20
			WARRANT TOTAL		\$49.20 *
000094	PACIFIC GAS & ELECTRIC CO PV-001177	FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED FLD NOT USED	UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED UNDISTRIBUTED	GAS AND ELECTRICITY GAS AND ELECTRICITY GAS AND ELECTRICITY GAS AND ELECTRICITY GAS AND ELECTRICITY GAS AND ELECTRICITY	3,651.81 1,306.01 66,762.81 2,132.84 113.52 32.38
			WARRANT TOTAL		\$73,999.37 *
005557	MICHAEL PHENICIE PV-001161	FLD NOT USED	UNDISTRIBUTED	FINGERPRINTING	10.00
			WARRANT TOTAL		\$10.00 *

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

FOR WARRANTS DATED 04/28/2017

BATCH 0041 AP

6998

Vendor#	Vendor name (remitt) Reference	Warrant	GOAL	OBJECT	Amount
003740	PIONEER DRAMA SERV INC PV-001174	PIERCE HIGH SCHOOL	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	138.57 * \$138.57
003820	PURCHASE POWER PV-001167	FLD NOT USED	UNDISTRIBUTED WARRANT TOTAL	COMMUNICATIONS	950.00 * \$950.00
003901	SACRAMENTO COUNTY OFFICE PO-000389	FLD NOT USED	REGULAR EDUCATION, K-12 WARRANT TOTAL	TRAVEL AND CONFERENCE	400.00 * \$400.00
004512	SCHOOL NURSE SUPPLY PO-000494	FLD NOT USED	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	375.69 * \$375.69
000310	SCHOOL SPECIALTY INC PO-000511 PO-000512 PO-000530 PO-000531	ARBUCKLE ELEMENTARY SCHOOL ARBUCKLE ELEMENTARY SCHOOL ARBUCKLE ELEMENTARY SCHOOL ARBUCKLE ELEMENTARY SCHOOL	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	79.78 68.27 120.95 189.78 79.98 * \$538.76
001953	STAPLES ADVANTAGE PO-000444 PO-000459 PO-000464 PO-000468 PO-000471 PO-000483	FLD NOT USED JOHNSON JR HIGH SCHOOL PIERCE HIGH SCHOOL FLD NOT USED JOHNSON JR HIGH SCHOOL FLD NOT USED	UNDISTRIBUTED REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 UNDISTRIBUTED REGULAR EDUCATION, K-12 UNDISTRIBUTED REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES MATERIALS AND SUPPLIES	199.50 122.16 323.38 107.33 74.50 51.95 138.52 246.29 36.19 * \$1,299.82
003621	SYNCB/AMAZON PO-000438 PO-000451 PO-000452 PV-001179	PIERCE HIGH SCHOOL PIERCE HIGH SCHOOL PIERCE HIGH SCHOOL PIERCE HIGH SCHOOL	REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 REGULAR EDUCATION, K-12 WARRANT TOTAL	BOOKS OTHER THAN TEXTBOOKS MATERIALS AND SUPPLIES BOOKS OTHER THAN TEXTBOOKS MATERIALS AND SUPPLIES	23.55 991.00 470.32 172.79 * \$1,657.66
005416	TFD UNLIMITED LLC PO-000514	PIERCE HIGH SCHOOL	REGULAR EDUCATION, K-12 WARRANT TOTAL	MATERIALS AND SUPPLIES	275.00 * \$275.00

DISTRICT: 34 PIERCE JT. UNIF. SCH. DIST.

BATCH 0041 AP
6998

BATCH 0041 AP

Vendor#	Vendor name (rem't)	Warrant	GOAL	OBJECT	Amount
005115	TOP TIER DATAKOM INC. Reference PV-001172	386648 FLD NOT USED	UNDISTRIBUTED WARRANT TOTAL	CONSULTING SERV/OPERATING EXP	213.75 \$213.75 *
001199	UMPOVA BANK PV-001173	386649 FLD NOT USED	UNDISTRIBUTED WARRANT TOTAL	RENTALS, LEASES AND REPAIRS	550.00 \$550.00 *
005558	JENNIFER WILDERMAN PV-001163	386650 FLD NOT USED	UNDISTRIBUTED WARRANT TOTAL	FINGERPRINTING	10.00 \$10.00 *
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 31	TOTAL NUMBER OF WARRANTS: 31	TOTAL AMOUNT OF WARRANTS:	\$271,742.87*
***	DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS: 31	TOTAL NUMBER OF WARRANTS: 31	TOTAL AMOUNT OF WARRANTS:	\$271,742.87***

SECTION I

MIGRANT EDUCATION – REGION 2
1870 Bird Street, Oroville, CA 95965
(530) 532-5749

DISTRICT MEMORANDUM OF UNDERSTANDING
Between
MIGRANT EDUCATION-Region 2
and
Pierce Joint Unified School District

This agreement is between Migrant Education Region 2, hereinafter referred to as the region and Pierce Joint Unified School District herein after referred to as the district.

The period covered by this agreement shall be from July 1, 2017 to June 30, 2018. There are 110 currently in the district as indicated in the attached District/Demographic Profile.

Based on the needs of its Migrant students, the district agrees to provide supplemental service(s) as identified in SECTION IV.

The following staff for the Region will deliver the following services:

Alberto Vargas, Family Services Paraprofessional: home visits, parent permissions, health referral
Emily Diaz, Intervention Specialist: home visits, placement of work study students, parent contact

The following staff for the District will deliver the following services:

The following staff for the District will deliver the following services:
Classified Staff – clerical, custodial services
Credentialed Staff – teachers will teach the classes at each grade level
Administration – student and teacher support, paperwork

The Region certifies that the Migrant Education District Parent Advisory Council has participated in the development of the Migrant Education program as described. A minimum of six (6) meetings a year will be convened to comply with statutory requirements and provide identified parent training needs.

The District identifies and addresses the needs of migrant children in coordination with other categorical programs. The District will list the services to Migrant students in the LEA plan and in the Single Plan for Student Achievement.

In witness whereof, the following parties have executed this agreement:

Kim Guzzetti, Region Director



Carol Geyer, Superintendent

Date

4/12/17

Date

DISTRICT DEMOGRAPHIC PROFILE

District: (Pierce Joint Unified School District)										
Number of Migrant Students Enrolled at Each Grade Level in the District.										
	Pre K	K	1-2	3-4	5-7	8-10	11-12			Total
PFS	0	0	1	2	1	0	0			4
Migrant	0	14	23	16	13	23	17			106
All*	0	14	24	18	14	23	17			110

*All includes PFS and Migrant students.

Note: If a grade level does not have at least 10 migrant students (to comply with CDE data suppression requirements), combine this with another grade (or grades) to equal no fewer than 10 students.

SECTION III

DISTRICT MIGRANT PARENT ADVISORY COUNCIL

District Parent Advisory Council Membership:	
PAC Member Name	Eligible Migrant Parent? Yes/No
Maria Isabel - President	Yes
Maria Guadalupe- Vice President	Yes
Adriana Gonzalez – Secretary	Yes

MIGRANT EDUCATION PROGRAM REGION 2
2017-18

Memorandum of Understanding Academic Service Planning/Evaluation
Complete one for each Activity/Program

DISTRICT NAME: Pierce Joint Unified School District

PROPOSED PROJECT COST: \$ 35,098

PROPOSED AREA OF SERVICE:

School Readiness <input type="checkbox"/>	English Language Arts <input type="checkbox"/>	Mathematics <input type="checkbox"/>	High School Graduation <input type="checkbox"/>	Parent Advisory Council <input type="checkbox"/>
OSY <input type="checkbox"/>	Health <input type="checkbox"/>	Parent Involvement <input type="checkbox"/>	I&R <input type="checkbox"/>	<input type="checkbox"/>

Description of Proposed Service	
Name of Service:	STEAM Summer School
The Need (include data & how service is supplemental to core program):	<p>There is a need to increase problem based learning experiences for all students, including Migrant. This will be achieved by having a STEAM focus which has ELA/ELD integration. A hands-on approach will be emphasized so that students are learning by doing.</p> <p>CAASPP data shows only 13% of Migrant students meeting or exceeding standards for ELA and 14% for math. 2015/16 CELDT data have 7 Migrant students scoring at the EA stage or higher out of 52 students. 46% of Migrant students scored at the Intermediate level.</p> <p>While there is a strong regular-year program for science and math, using a STEAM approach during the summer will be motivating and engaging for students.</p>
HOW (describe the academic focus, the service and the strategies):	<p>ELA, language development and math will be the focus through an integrated STEAM approach.</p> <p>We anticipate serving 200 students including all of our Migrant students in the district. The district would not plan on having summer school if there were not funding from Migrant Education.</p> <p>In an effort to increase summer participation, a STEAM themed curriculum will be utilized in the summer program.</p> <p>At the K-8 levels, the academic focus will include vocabulary and experiential projects. Staff development time will be used to collaboratively plan engaging lessons around the STEAM content. Students in grades 9-12 will be working online for credit recovery or taking additional classes.</p> <p>All migrant ELs, including those on track to graduate, will be invited to participate in the ELD class to continue to develop vocabulary, listening, reading, speaking and writing skills.</p> <p>MEP provides funding on the MOU to offset the total costs of providing a districtwide 3 week program taught by 8 credentialed teachers. The site administrator will oversee the summer program by providing support to teachers and students as needed. He will also be responsible for ensuring that data is collected from the teachers and that summer</p>

school reports are completed. A portion of teacher salaries, the administrator's salary and student bussing will be paid out of migrant funds.
 The district will provide in-kind funding: utilities, mileage exceeding funded amount from this grant (bus driver costs, and insurance), clerical, and custodial.
 Secretarial staff will track attendance. This person will also make phone calls to parents to encourage attendance.

The district has mailed the waiver to CDE.

School Year or Summer School Service: (Check one) Regular School Year Summer School

If School Year Service, when: (Check one) Before School After School Saturday

PART 1: PARTICIPANTS TO BE SERVED:

Grade	# Enrolled	Projected # Participants			Actual # Participants		
		# PFS	# Non-PFS	TOTAL	PFS	Non-PFS	TOTAL
K	14	0	6	6			
1	9	0	5	5			
2	15	1	7	8			
3	9	1	5	6			
4	9	1	3	4			
5	3	0	1	1			
6	4	0	2	2			
7	7	1	2	3			
8	8	0	4	4			
9	9	0	3	3			
10	6	0	1	1			
11	12	0	3	3			
12	5	0	1	1			
TOTALS	110	4	43	47			

PART 2: LOCATION, DATES, TIME OF DELIVERY

Minutes per Day	Days per Week	# of Weeks	Total Instructional Hours	Actual Total Instructional Hrs.
240	5	3	60	
Start Date	June 11, 2018	End Date	June 29, 2018	
Location of Service	Lloyd Johnson Junior High			

PART 3: RESEARCH BASED CURRICULUM:

Grade Level Cluster	Curriculum	Research Based?
K-12	STEM curriculum kits, teacher-created materials, ST math, Compass Learning, district adopted materials	Yes

PART 4: METHOD OF INSTRUCTION:

Instructional Strategies to be Used
Explicit Direct Instruction, Problem Based Learning, hands-on activities, individual and small group activities, computer based applications. ELD standards usage will be encouraged in all classrooms.

PART 5: EXPECTED OUTCOMES (learning that will occur due to implementation of this program):

Local Quantitative Measures	Targeted Outcome		% Projected Participants to Reach Targeted Outcome		Actual % that reached targeted outcome		Target Met, Not Met, Partially Met?		Why Not/Comments:
	PFS	Other MEP	PFS	Other MEP	PFS	Other MEP	PFS	Other MEP	
Teacher created	4	43	2	35					
Local Qualitative Measures	Description of Projected Measures						Comments on Results		
Interview and Focus Groups:	No								
Surveys:	No								
Observations:	Teachers will write a brief narrative based upon overall student achievement. There will be a description of what worked and areas of need that should be addressed.								

PART 6: PERSONNEL:

Staffing							
Title	Certificated		Classified		Percent Funded by DSA	Percent Funded by Other	Name of Other Program Funding Source
	#	FTE	#	FTE			
Credentialed Teachers	8 @4.5 hours	1.0			80%	20%	District
Administrator/Site Coordinator	1 @ 4.5	1.0			80%	20%	District
Classified Support (clerical)			1 4.5 hrs	1.0		100 %	District

Professional Development				
Need	Title	Description	Dates	Expected Outcomes
Teachers collaboratively plan STEAM units for the 3 week summer school	Summer Professional Development	4 hours group work	June 8, 2018	Teachers deliver engaging lessons that are problem based and hands-on
Teachers will determine and create (if necessary) pre and post assessments	Curriculum and assessment planning	3 hours	June 2018	Assessments aligned to content taught to students
Data requirements and analysis, attendance, and overall program evaluation (paperwork) will be completed by the summer school administrator.	Data gathering	3 hours	June 29, 2018	Accurate and timely paperwork and data

PART 7: PARENT COMMUNICATION:

Describe plans to communicate with parents to support this intervention: orientation, graduation, home visits, daily phone calls for attendance, etc.

During Migrant Parent Advisory Council meetings, migrant parents will be informed of services provided for their students. Phone calls, home visits, and fliers will also be used to elaborate on the academic services available in the summer.

Describe Other Support Services Plans (transportation, etc)

USDA Food Service will be provided, but negotiated on a separate MOU. Transportation is necessary because our district covers a large geographical area. Students live as far as 20 miles from the school site.

**Migrant Education
2017-18 PROPOSED SERVICE
BUDGET DETAIL**

Please follow regional protocol regarding object codes, making sure that they reflect the district's general ledger.

(Check one) Regular School Year Summer School

Please identify all costs related to the proposed service. For each line item, use the Standardized Account Code Structure (SACS) object codes. (Insert additional rows as needed.)

Object Code	Description	Amount Service	Amount Admin	Total Projected Amount	Actual Amount
1100	Teachers				
	8 teachers x estimated at \$50.00 per hour x 4.5 hours per day x 17 days= \$30,600 x .80=\$24,480	\$24,480		\$24,480	
1200	Pupil Support Services				
1300	Supervisor/Administrators				
	1 Administrator x estimated at \$50.00 per hour x 4.5 hours per day x 17 days= \$3,825 x .80 = \$3,060		\$3,060	\$3,060	
1900	Other Certificated Salaries				
2100	Instructional Aides				
2200	Support Services Salaries				
2300	Supervisor/Administrators				
2400	Clerical, Technical, Office Staff				

2900	Other Classified Salaries				
3000-3900	Employee Benefits				
	-1 Administrator: \$3,060 x 16.04% = \$491 -8 teachers: \$24,480 x 16.04%= \$3,927	\$3,927	\$491	\$4,417	
4100	Textbooks Curricula Materials				
4200	Books & Reference Materials				
4300	Materials & Supplies				
4400	Non Capitalized Equipment				
4700	Food				
5100	Subagreements for Services				
5200	Travel & Conferences				
5300	Dues & Memberships				
5400	Insurance				
5500	Operations & Housekeeping				
5600	Rentals, Leases, Repairs & Noneap Improvements				
5700	Transfers of Direct Costs				
	Student Transportation 1,667 miles x \$4.13 per mile = \$6,885; only \$3,141 remaining in budget, district to cover remaining costs (\$3,744)	\$3,140		\$3,140	
5800	Prof/Cons/Serv & Operating Expenses				
5900	Communications				

	TOTAL PROPOSED EXPENSES	\$35,098	
7000	INDIRECT COST		
	TOTAL COST OF PROPOSED SERVICE	35,098	

When project ends, complete the blue-shaded areas to evaluate the objective:

1. The outputs – did we implement the program as planned?
2. The outcomes - what did students gain from the program's outputs?

Complete and submit the final document 2 weeks after project end-date.

ASSURANCES

<http://www.cde.ca.gov/fg/fo/fm/generalassur2014.asp>

The assurances must be signed by both Region and District Administrators.